



TEXARKANA COLLEGE

Syllabus

Course Name: Composition II

Course Number: ENGL 1302

Semester & Year: January Mini-Mester 2020

Instructor Information:

Name: Laronda M. Bailey

Office: HUM 211

Telephone: 903-823-3368 (office)

E-mail: laronda.bailey@texarkanacollege.edu

Office Hours: By appointment only during the mini-mester and summer sessions

Note: ALL e-mail to me MUST be from the student's Texarkana College e-mail address.

The subject line MUST have class name and meeting time. Other e-mail will not be opened.

Textbook Information:

- *Writing about Literature*, ISBN 97807560293, Pat McKeague, 9th ed.
- *Short stories can be accessed through the TC Library web page. Instructions for accessing the stories will be given in class.*

➤ **Materials needed:**

Blue or black pens, notebook paper, notebook/folder, highlighters, and three scantrons.

➤ **Course Description:**

Intensive study of and practice in the strategies and techniques for developing research-based expository and persuasive texts. Emphasis on effective and ethical rhetorical inquiry, including primary and secondary research methods: critical reading of verbal, visual, and multimedia texts; systematic evaluation, synthesis, and documentation of information sources; and critical thinking about evidence and conclusions.

➤ **Prerequisite:** Satisfactory completion of ENGL 1301

➤ **Student Learning Outcomes for the Course:**

Upon successful completion of this course, students will:

1. Demonstrate knowledge of individual and collaborative research processes.
2. Develop ideas and synthesize primary and secondary sources within focused academic arguments, including one or more research-based essays.
3. Analyze, interpret, and evaluate a variety of texts for ethical and logical uses of evidence.
4. Write in a style that clearly communicates meaning, builds credibility, and inspires belief or action.
5. Apply the conventions of style manuals for specific academic disciplines (e.g., APA, CMS, MLA, etc.)

➤ **Student Requirements for Completion of the Course:**

Students will write at least three essays over the course of the semester that will include a Literary Research Paper. The Literary Research Paper will be at least 4-6 pages in length, use Modern Language Association (MLA) documentation and format, and require a minimum of five sources. Papers will be evaluated with Texarkana College English Dept. grading rubrics. Students will incorporate the literary elements and poetic devices to analyze various genres of literature. Students will complete one collaborative literary project. Students also will take an English 1302 Departmental Pre-test at the

beginning of the course. There will be three major essays: character analysis, literary analysis, and literary research paper. Each essay will be worth up to 200 points with the exception of the Literary Research Paper that will be worth 250 points. 50% of the overall grade will come from the essays. Reading quizzes over the assigned short stories, collaborative work/participation, in-class assignments and other work as assigned (including planning and drafts of essays) will make up 20% of the grade. 30% of the overall course grade will come from a final exam, a literary terms exam, poetry exam, reading response journal, and presentations. **Failure to turn in any one of the three essays or the reading response journal will result in a failing grade for the course.**

➤ **Student Assessment:**

Essays: 50%

Essays will be recorded as follows:

Character Analysis Essay – Content	100
Character Analysis Essay-Grammar	100
Literary Analysis – Content	100
Literary Analysis – Grammar	100
Literary Research Paper – Content	100
Literary Research Paper – Grammar	100
Literary Research Paper – MLA	50

Exams/Project/Presentation: 30%

Final Exam (Short stories/Literary Terms/Poetry Terms)	100
Literary Terms Exam	100
Poetry Exam	100
Group Literary Project	100
Individual Literary Research Paper Presentation	100
Reading Response Journal	100

Daily Assignments: 20%

Short story quizzes	100
Prewriting/Drafts/Editing	100
Collaborative work/participation	100
All other assignments	100

Student Assessment:

Assignments and Assessments	Percentage of overall grade	# of Activities	Total Percentage of Final Grade
Essays	50%	3 Essays	50%
Exams Collaborative Project Presentation Reading Response Journal	30%	3 Exams 1 Project 1 Presentation 14 journals	30%
Daily Assignments Short Story Quizzes	20%	Daily Work	20%
Total Points/Percentage Possible			100%

➤ **Grading Scale:**

Grade	
A	90-100
B	80-89
C	70-79
D	60-69
F	59-below

List of Short Stories

1. "The Most Dangerous Game"
2. "A Worn Path"
3. "The Destroyers"
4. "The Lottery"
5. "Miss Brill"
6. "Everyday Use"
7. "The Story of An Hour"
8. "A Rose for Emily"
9. "The Lesson"
10. "Hills Like White Elephants"
11. "Young Goodman Brown"
12. "Once Upon a Time"
13. "The Drunkard"
14. "The Rocking Horse Winner"

(All short stories can be found on the TC Library Database. Instructions will be provided in class.)

JANUARY MINIMESTER 2020 ENGL 1302 CLASS SCHEDULE

(Note: Students should read some assigned short stories as homework in order to discuss them in class the next day. In class, we will read and discuss several short stories if time permits. Quizzes will not be multiple-choice. The Final Exam will require a scantron.)

Monday Jan. 6	Tuesday Jan. 7	Wednesday Jan. 8	Thursday Jan. 9	Friday Jan. 10
Class Information; Syllabus Acknowledgment; Course Pretest (Literary Terms) Writing about Literature: Chp. 1 In-class read/discuss “The Most Dangerous Game” Literary Elements Exam Homework: Read Chps 2-4 “A Worn Path”	In-class read/discuss “The Destructors” Writing about Literature: Chps. 2-4 Quizzes “Destructors” “A Worn Path” “The Most Dangerous Game” Assign/work on Character Analysis Essay, MLA Documentation (2-3 hours) Homework: Read “The Lottery” “Miss Brill”	Character Analysis (Major Essay) Due at 8:30 a.m. In-class read/discuss “Everyday Use” “The Story of An Hour” Quizzes “Everyday Use” “The Lottery” “The Story of An Hour” Writing about Literature: Chps.5-8 (Literary Analysis) Introduce Library Database -Literary Criticisms Homework: Read “The Lesson”	In-class read/discuss “A Rose for Emily” Quizzes “A Rose for Emily” “The Lesson” Assign/work on Literary Analysis Essay, MLA Documentation, Sources (2-3 hours)	Literary Analysis (Thesis/Outline/Works Cited due) Writing About Literature: Ch. 9 In-class read/discuss “Hills Like White Elephants” “Young Goodman Brown” Poetry Exam Assign Collaborative Literary Project (2-3 hours)
Monday Jan. 13	Tuesday Jan. 14	Wednesday Jan. 15	Thursday Jan. 16 (Work Day)	Friday Jan. 17 Class starts at 10 a.m.
Literary Analysis (Major Essay) Due at 8:30 a.m. Quizzes	Collaborative Literary Project Due In-class read/discuss “The Rocking Horse Winner”	Literary Research Paper Assignment: Thesis/Outline Due Quiz “The Drunkard”	Literary Research Paper Due at 1 p.m. (Must follow guidelines.)	Literary Research Paper Presentations at 10 a.m. Final Exam (Short Stories/Literary Terms/Poetry Terms)

<p>“Hills Like White Elephants” “Young Goodman Brown”</p> <p>Work on Collaborative Literary Project (2-3 hours)</p> <p>Homework: Read “Once Upon a Time”</p>	<p>Quizzes “The Rocking Horse Winner” “Once Upon a Time”</p> <p>Writing about Literature: Chps. 13-14 (Literary Research Paper)</p> <p>Assign Literary Research Paper Work on Literary Research Paper (2-3 hours)</p> <p>Homework: Read “The Drunkard”</p>	<p>Work on Literary Research Paper</p>	<p>Response Journals Due no later than 1 p.m. (Must follow guidelines.)</p>	
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ABSENTEE POLICY

Texarkana College’s absentee policy allows instructors to withdraw a student from a course due to excessive absences. **In a minimester, the student must be present at least four hours of the class time to be counted present. A student is considered tardy if he/she is 30 minutes late. Two tardies will result in an absence.**

Faculty members are not obligated to provide opportunities for students to make-up missed assignments and tests as a result of a student’s absence from class. The institution is not required to take attendance with the exception of certain workforce/vocational areas, such as nursing and cosmetology, where certification requirements require taking attendance. However, experience demonstrates that regular attendance enhances academic success. As such, students are expected to attend each meeting of their registered courses.

Do not stop attending a class without formally withdrawing from the course by the institution’s published Last Day to Drop. If a student does not attend class and does not withdraw from the class, the student will receive a grade of F in the class. The published Last Day to Drop applies to students; an instructor may withdraw a student for excessive absences at any time during the semester.

Withdrawal from a course(s) may affect a student’s current or future financial aid eligibility. Students should consult the Financial Aid Office to learn both short and long term consequences of a withdrawal.

EXCUSED ABSENCES

A student’s absence due to school trips and/or school business will not be counted against a student’s allowable number of absences. Military duty and absences for Holy Days (FBD LEGAL) are covered in a separate section of the catalog and the student handbook. These are the only types of absences that are considered excused by Texarkana College. Responsibility for

work missed for any absence is placed on the student. Instructors are required to allow students to make up work missed if the absence is due to military duty or religious holy days when students follow the correct notification procedures. Instructors are not required to allow students to make up work for absences due to other reasons. Make-up policies are listed in each individual instructor's syllabus.

MAXIMUM ALLOWABLE ABSENCES

After official registration, the following number of unexcused absences will be the maximum allowable before a student may be dropped from the class. Mandated program certification requirements detailed for certain programs regarding the maximum allowable unexcused absences takes precedence over the following information.

Academic Classes

A MINIMESTER COURSE	
Class or Lab Meets: 5 times a week (MTWRF) (day classes)	An instructor may withdraw a student from a course if absences exceed: 1 Two tardies count as one absence.

Last Day for Student to Drop:

The official drop date is **Friday, January 10**, which is the last date for the student to drop this course with a W.

Make-up Policy:

If the student is absent, it is the student's responsibility to make arrangements to complete the assignments within two days of the absence; however, if a student misses on a day that an essay is due, the student is still responsible for turning the essay in on time. **Ten points will be deducted for every day the essay is late, but the late days may not exceed two days.** If a student is excused for a Texarkana College extra-curricular activity, religious holiday, or military service, the student must receive prior approval from the Dean of Students and the instructor. Assignments must be completed prior to the excused absence.

Academic Dishonesty Policy: Academic Integrity Statement

Scholastic dishonesty, involving but not limited to cheating on a test, plagiarism, collusion, or falsification of records will make the student liable for disciplinary action after being investigated by the Dean of Students. Proven violations of this nature will result in the student being dropped from the class with an "F". This policy applies campus wide, including TC Testing Center, as well as off-campus classroom or lab sites, including dual credit campuses. This information can be found in the Student Handbook at <https://texarkanacollege.edu>.

Disability Act Statement:

Texarkana College complies with all provisions of the Americans with Disabilities Act and makes reasonable accommodations upon request. Please contact Larry Andrews at 903.823.3283,

or go by the Recruitment, Advisement, and Retention Department located in the Administration building for personal assistance.

If a student has an accommodation letter from the Recruitment, Advisement, and Retention Department indicating that he or she has a disability that requires academic accommodations, the student should present the letter to the instructor so accommodations can be made. *It is best to request these changes at the beginning if not before the start of class* so there is ample time to make the accommodations.

Financial Aid:

Attention! Dropping this class may affect your funding in a negative way! You could owe money to the college and/or federal government. Please check with the Financial Aid office before making a decision.

➤ **Major Essays:**

All major essays must have a TYPED and double-spaced rough draft unless otherwise specified in class. Rough drafts must be completed on the day assigned. On this day, each student will edit and revise essays. Each student must bring a copy of his/her rough draft in order to receive daily work points for that day. **Students who do not come to class with a rough draft ready on the due date may be asked to leave class and will receive an absence for that day.** Students must turn in all major papers in order to receive a passing grade in the class. Students who fail to hand in the first two major essays within two days of the due date will be dropped from the course. **Reminder: Late penalty is 20 points per day.**

Papers are submitted in MLA style:

- ✓ All papers **must** be typed and double-spaced using 12-point Times New Roman in black ink. **Papers that are not double-spaced will not be accepted for grading.** The second floor of the Humanities Building has a computer lab available. Computers are available in the library. Be sure to save all work! Printing kiosks are available around campus.
- ✓ Plan ahead! Computer emergencies can and do happen, but they will not be an excuse for a late paper.
- ✓ Rough drafts and final papers must be turned in together the day they are due. **No folders, please.** Remember to always retain copies of the essays.
- ✓ Each essay must have a header on the **first page**:
 - Student's Name
 - ENGL 1302.(Section Number)
 - Semester
 - Date
- ✓ Students should staple paper in top left corner and hand in as follows:
 - Final Draft with **THESIS STATEMENT HIGHLIGHTED**
 - **EDITED** Typed Rough Draft
 - Planning/Prewriting Pages as instructed in class
- ✓ **Special Requirements for the Literary Research Paper:**
 - **Research papers lacking in-text citations will receive a grade of 0 for all components.**

- **Research papers lacking printouts of sources with cited information highlighted will receive a 0 for all components.**
- **Research Papers lacking a Works Cited page listing sources that are cited in the paper will receive a 0 for all components.**
- **Research Papers will not be accepted late. NO EXCEPTIONS!**

➤ **Daily Assignments:**

Daily assignments will include reading quizzes over the assigned short stories, in-class essay questions, chapter questions, textbook assignments, collaborative work, essay planning, drafting, and editing, and any other work assigned during class. **READING QUIZZES CANNOT BE MADE UP. STUDENTS WHO ARRIVE TO CLASS LATE WILL NOT BE GIVEN EXTRA TIME TO COMPLETE THE READING QUIZ.**

➤ **Non-compliance:**

Failure to complete major essays or other writing assignments within two weeks of the due date results in non-compliance. Non-compliance results in being dropped from this course – or a failing grade. Failure to complete any of the three major essays or the reading response journal constitutes non-compliance. **Essays that are not accepted for grading as outlined in assignment guidelines are the same as not handing in an essay. Generally, essays that are written in first person, that use internet sources (except where specifically allowed), that lack internal documentation, and/or lack a Works Cited page will not be accepted for grading.**

Viewing Grades:

Grades are available for viewing throughout the semester under the student’s MyTC portal.

➤ **TC Email:**

Students should check their TC Email account on a regular basis to check for general information sent from campus or instructors. Also, when emailing the instructor, the students should use the TC Email account.

➤ **Student Support:**

Library Hours

M-Th 7:30 a.m. - 9 p.m. Friday 7:30 a.m. - 4 p.m. Sunday 2-9 p.m.

Student Support Services (Tutoring) in Library second floor

M-Th 8 a.m.-7 p.m. Friday 8 a.m. - 4 p.m. Sunday 2-9 p.m.

Testing Center (Library first floor)

M-Th 8:30 a.m. – 6 p.m. Friday 8:30 a.m. – 3:30 p.m. Sunday 2-6 p.m.

➤ **Class Policies:**

- **Cell phones must be turned off and out of sight in the classroom.** If an emergency situation exists, please let me know about it before class. **Students will be warned if**

a cell phone is out and then asked to leave the classroom with an absence. Students can be dropped from the course if the problem persists.

- Students are not allowed to use a laptop during class without permission.
- There will be a zero tolerance policy for any behavior that is disruptive of classroom learning. This includes any vulgar language or rude behavior toward the instructor or other students in the class. Also, students should not talk while the instructor is teaching. Much of this class calls for student discussion. Please be accepting of views that may differ from your own. A variety of viewpoints and lively discussion often leads to deeper understanding of literature.
- Children are not allowed in class. This is Texarkana College policy.
- Only plastic bottled drinks or cups with lids will be allowed in the classroom.
- Eating in the classroom is not allowed.
- If a problem occurs, students may receive a warning or may be asked to leave the classroom and will receive an absence. Students can be dropped from the course for inappropriate classroom behavior.

If any of the above problems occur, a student may receive a warning or may be asked to leave the classroom and will receive an absence. The student will also be reported to the Dean of Students, Mr. Robert Jones. Students can be dropped from the course for inappropriate classroom behavior.

Students in this course are held accountable to all policies and procedures outlined in the Texarkana College Student Catalog/Handbook.

Please add the number for Campus Security to your cell phone. The number is 903-798-3330. All emergency calls should go to TC Campus Security.

***NOTE:** The above guidelines are subject to amendment at any point during the semester. Students will be notified in class if any changes occur. Students are responsible for any changes after they have been announced in class.*

TC does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs or activities. The following person has been designated to handle inquiries regarding the nondiscrimination policies: Human Resources Director, 2500 N. Robison Rd., Texarkana, TX, 75599, (903) 823-3017, human.resources@texarkanacollege.edu

Revised: 12/11/2019