



Syllabus: College Algebra

Course Number: MATH 1314

Semester & Year: Fall 2017

Instructor Information

Name: Carol Cross

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Office Hours: M-F 7:15 – 7:44

Remind: Sign up for the DC Algebra Remind

Textbook/Supply Information

“College Algebra, Building Skills and Modeling Situations”, by McKeague, Yoshiwara, Burzynski
“XYZHomework” online resources

http://www.xyztextbooks.com/catalog/product/college_algebra

Course ID#:

A Scientific Calculator (preferably a TI-83 or TI-84)

Student Learning Outcomes for the Course

Upon successful completion of this course, student will:

1. Demonstrate understanding and knowledge of properties of functions, which include domain and range, operations, compositions, and inverses.
2. Recognize and apply polynomial, rational, radical, exponential, and logarithmic functions and solve related equations.
3. Apply graphing techniques.
4. Evaluate all roots of higher degree polynomial and rational functions.
5. Recognize, solve and apply systems of linear equations using matrices.

Student Requirements for Completion of the Course and Due Dates

There is a separate schedule that shows details for every class day.

Homework is done online using [xyzhomework](http://www.xyzhomework.com). At the end of the semester I will drop your 3 lowest homework grades. Chapter tests are taken in class. The Final Exam is taken in class on the assigned date.

Tests – All chapter tests will be taken in class. There will be a total of 6 chapter tests as follows:

Test 1: Chapter 2

Test 2: Chapter 3

Test 3: Chapter 4

Test 4: Chapter 5

Test 5: Chapter 6

Test 6: Chapter 7

*I will replace your lowest test score with your final exam grade if it improves your final average.

Final Exam – There will be a multiple choice comprehensive final exam given the last week of the semester in our regular classroom. A Practice final exam is available on xyzhomework.

Student Assessment

You have opportunity to earn points in the following 3 areas. Your final grade will be determined by the corresponding percentages.

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|-------------------|-----|
| (1) Homework | 15% |
| (2) Chapter Tests | 60% |
| (3) Final Exam | 25% |

Final Grade = $0.15 \times \text{homework average} + 0.6 \times \text{chapter test average} + 0.25 \times \text{final exam average}$

Grading Scale

A	90-100	B	80-89	C	70-79	D	60-69	F	59-below
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Class Schedule

See attached schedule.

Absentee Policy

Texarkana College's absentee policy allows instructors to withdraw a student from a course due to excessive absences. If a student leaves and returns during class or leaves the class before the class is over, he/she **may** be considered absent. Three tardies constitute one absence.

Faculty members **are not** obligated to provide opportunities for students to make-up missed assignments and tests as a result of a student's absence from class. The institution is not required to take attendance with the exception of workforce/vocational areas, where certification requirements require taking attendance. However, experience demonstrates that regular attendance enhances academic success. As such, students are expected to attend each meeting of their registered courses.

A student should not stop attending a class without formally withdrawing from the course by the institutions published Last Day for Students to Drop. If a student stops attending class after the published Last Day for Students to Drop, the student **may** receive a grade of "F" in the class. The instructor will submit the last date of attendance for students receiving a grade of "F" or "W".

Withdrawal from a course(s) **may** affect a student's current or future financial aid eligibility. Students should consult the Financial Aid Office to learn both short and long term consequences of a withdrawal.

EXCUSED ABSENCES

A student's absence due to school trips and/or school business will not be counted against a student's allowable number of absences. Military duty and absences for Holy Days (FBD LEGAL) are covered in a separate section of the catalog and the student handbook. These are the only excused absences that are considered by Texarkana College. Responsibility for work missed for any absence is placed on the student. Instructors are required to allow students to make up work missed if the absence is due to military duty* or religious holy days when students follow the correct notification procedures.

Instructors are not required to allow students to make up work for absences due to other reasons.

**Students interested in Health Occupations should check with the division chair prior to entering the program.*

MAXIMUM ALLOWABLE ABSENCES

After official registration, the following number of unexcused absences will be the maximum allowable

before a student **may** be dropped from the class. For Academic classes that meet twice a week, an instructor may withdraw a student from a course if they exceed 4 absences.

Make-up Policy

There will be no make-up exams for major tests. Any test missed will be recorded as a zero. Any student missing 3 major tests may be dropped from the course. If your final exam grade is higher than one of your chapter test grades, the final exam grade will replace the lower test score. Homework assignments not completed by the assigned due date will be recorded as a zero. I will drop your 3 lowest homework grades at the end of the semester.

Academic Integrity Statement

Scholastic dishonesty, involving but not limited to cheating on a test, plagiarism, collusion, or falsification of records will make the student liable for disciplinary action after being investigated by the Dean of Students. Proven violations of this nature will result in the student being dropped from the class with an "F".

This policy applies campus wide, including TC Testing Center, as well as off-campus classroom or lab sites, including dual credit campuses. This information can be found in the Student Handbook at <https://texarkanacollege.edu>.

Disability Act Statement:

Texarkana College complies with all provisions of the Americans with Disabilities Act and makes reasonable accommodations upon request. Please contact Larry Andrews at 903.823.3283, or go by the Recruitment, Advisement, and Retention Department located in the Administration building for personal assistance.

If you have an accommodation letter from their office indicating that you have a disability which requires academic accommodations, please present it to me so we can discuss the accommodations that you might need for this class. *It is best to request these changes at the beginning if not before the start of class* so there is ample time to make the accommodations.

Financial Aid:

Attention! Dropping this class may affect your funding in a negative way! You could owe money to the college and/or federal government. Please check with the Financial Aid office before making a decision.

Cell Phones:

Cell phone use is prohibited during class. If you are using a cell phone during class you may be asked to leave and counted absent for the day. Please turn your phone on silent, not vibrate!

Class Behavior: Each student must respect the learning environment of others, therefore, there will be a zero tolerance policy for any behavior that is disruptive to classroom learning. This includes use of vulgar language or rude behavior toward the instructor or any other student in the class.

Course Correspondence:

Any course correspondence will be through texts using Remind or TC student email. It is the student's responsibility to check his/ her TC email regularly for any announcements relating to the course. I may also post announcements on xyzhomework.

*The instructor reserves the right to amend the syllabus as needed anytime during the semester.

Text the message @dkh6ge to the number 81010.

