**Syllabus**

**Course Name: TV Field Production**   
**Course Number:** RTVB 1325  
**Semester & Year:** Fall 2015

**Instructor Information**

Name: Clint Smith   
 Office:   
 Telephone: 903.798.3891 x2061  
 E-mail: Clint.Smith@txkisd.net  
 Office Hours:

**Textbook Information:**

*An Introduction to Television Studies*, ISBN 9780415598170 3rd.

*Video Communications and Production*, ISBN 1566377986

**Materials needed:** SD Memory Cards, Compact Flash Memory Cards, Google Account

**Course Description: Course Description:** Careers in audio and video technology and film production span all aspects of the audio-video communications industry. Within this context, in addition to developing advanced knowledge and skills needed for success in the Arts, Audio/Video Technology, and Communications career cluster, students will be expected to develop an advanced understanding of the industry with a focus on pre-production, production, and post-production audio and video activities.

In addition to the high school course objectives, the dual credit course will involve students in assuming roles in a production team, using techniques and equipment to create short-form and advanced level productions. Students will learn advanced digital video techniques for post-production and will edit based on aesthetics, titles, graphic design, compositing, and special effects.

**Student Learning Outcomes for the Course:** Upon successful completion of this course, students will:

1. Demonstrate knowledge of individual and collaborative research processes.
2. Develop detailed scripts for video productions.
3. Develop production schedules and meet deadlines.
4. Research and develop resources for various production needs as required.
5. Describe the three primary stages of the television production process; operate studio cameras, audio equipment, lighting instruments and switchers; utilize standards of composition to compose shots; and design and implement studio lighting techniques.

**Student Requirements for Completion of the Course:**  
Students will produce two video projects weekly. Students will also produce six long form or video package type assignments during the semester. Students will create a portfolio website to showcase their work for the semester exam.

**Student Assessment:**

**Packages: 50%**

**Daily Assignments: 50%**

Weekly video assignment production

**Student Assessment:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Assignments and Assessments** | **Percentage of overall grade** | **# of Activities** | **Total Percentage of Final Grade** |
| Packages | 50% | 2 per six week grading period. Due dates TBA | 50 % |
| Daily Assignments | 30% | 2 video Assignments per week. | 30 % |
| Portfolio Website |  |  | 20% |
| Total Points/Percentage Possible | | | 100 % |

**Grading Scale :**

|  |  |
| --- | --- |
| **Grade** |  |
| **A** | 90-100 |
| **B** | 80-89 |
| **C** | 70-79 |
| **D** | 60-69 |
| **F** | 59-below |

**Class Schedule:**

Texas High School uses the modified block scheduling system. Depending upon your schedule you will be meet for this class B2, B3 or B4.

**Attendance Policy:**

Students will follow the attendance policy of Texarkana ISD. However, students can be dropped or may not receive credit for Dual Credit classes for excessive absences and still be enrolled in the high school class.

**Make-up Policy:**

Students are required to meet the agreed upon submission deadlines for all video projects. Late assignments will be accepted only for circumstances beyond the control of the student. If a video project fails to materialize, the student is still responsible for producing the weekly video project even if the student is absent for school related activities. In other words plan ahead and have projects ready to air.

**Academic Dishonesty Policy: Academic Integrity Statement**

Scholastic dishonesty, involving but not limited to cheating on a test, plagiarism, col­lusion, or falsification of records will make the student liable for disciplinary action after being investigated by the Dean of Students. Proven violations of this nature will result in the student being dropped from the class with an “F”.

This policy applies campus wide, including TC Testing Center, as well as off-campus classroom or lab sites, including dual credit campuses. This information can be found in the Student Handbook at <https://texarkanacollege.edu>.

**Disability Act Statement:**

Texarkana College complies with all provisions of the Americans with Disabilities Act and makes reasonable accommodations upon request. Please contact Larry Andrews at 903.823.3283, or go by the Recruitment, Advisement, and Retention Department located in the Administration building for personal assistance.

If a student has an accommodation letter from the Recruitment, Advisement, and Retention Department indicating that he or she has a disability that requires academic accommodations, the student should present the letter to the instructor so accommodations can be made. *It is best to request these changes at the beginning if not before the start of class* so there is ample time to make the accommodations.

**Financial Aid:**

**Attention!** Dropping this class may affect your funding in a negative way! You could owe money to the college and/or federal government. Please check with the Financial Aid office before making a decision.

**TC Email:**

Students should check their TC Email account on a regular basis to check for general information sent from campus or instructors. Also, when emailing the instructor, the students should use the TC Email account.

**NOTE:** The above guidelines are subject to amendment by the instructor at any point during the semester.

Revised 8/19/15