



Syllabus

Course Name: Composition I

Course Number: ENGL 1301

Instructor Information

Name: Tamara Richert

Office: Room 7

Telephone: 903-832-1535 ext. 2268

E-mail: tamara.richert@leisd.net

Office Hours: daily 7:30-8:00 and 3:30-3:50

Textbook Information *Steps to Writing Well: With Additional Readings*

Additional Resources: Purdue online writing lab (the owl)

Materials needed: writing tools, paper, flash drive

Course Description: An intensive study of and practice in writing processes, from invention and researching to drafting, revising, and editing, both individually and collaboratively. Emphasis on effective rhetorical choices, including audience, purpose, arrangement, and style. Focus on writing the academic essay as a vehicle for learning, communicating, and critical analysis.

Prerequisite: Completion of English 0032 with a C or better, a satisfactory score on ACT, SAT, or Writing Section of the Accuplacer, THEA, or Compass

Note: ENGL 1301 is now a pre-requisite for all 2000-level literature courses. This change was a result of recommendations by the English faculty group for 2011 Learning Objectives project.

Student Learning Outcomes for the Course: Upon completion of this course, students will:

1. Demonstrate knowledge of individual and collaborative writing processes
2. Develop ideas with appropriate support and attribution
3. Write in a style appropriate to audience and purpose
4. Read, reflect, and respond critically to a variety of texts
5. Use Edited American English in academic essays

Basic Intellectual Competencies : (The following reflect the state-mandated perspectives taught in this course) Reading and Writing, Listening and Speaking, Critical Thinking and Problem Solving, and Computer Literacy

Student Requirements for Completion of the Course:

Students will write five to eight essays over the course of the semester that will include a research essay of 4-6 pages in length, use Modern Language Association (MLA) documentation and format, and require a minimum of five sources. Essay topics will be based on the following strategies/modes: exposition (process analysis, comparison/contrast, definition, classification, cause and effect), argumentation/persuasive, description, narration, and/or evaluation. At least one essay will be written in class under supervision. Instructors will use the Texarkana College Grading Rubric for English 1301 Composition I and English 1302 Composition II. Students will take the English 1301 Departmental Pre-test and Post-test. Daily assignments will consist of MyCompLab and/or grammar assignments, journal, peer-editing, as well as additional requirements based on individual instructor. **Failure to turn in any one of the essays will result in a failing grade for the course.**

Student Assessment:

Essays: 50%

All essays will receive a grammar and composition grade. The research paper will receive a grammar, composition, and citing grade.

Post-test: 30%

Daily Assignments: 20%

Drafts, group work, computer lab work, peer-editing, reading assignments, presentations, and any other daily assignments.

Grading Scale:

Grade	
A	90-100
B	80-89
C	70-79
D	60-69
F	59-below

Note: for high school credit, you may not receive lower than a C. Also, a semester of college credit does not average with a regular credit class—they are separate.

Attendance Policy: Follow LEISD attendance policies

Even if you do not have an attendance policy, each professor must keep some type of roll sheet for each day of class. This can be a copy of the roll where the professor marks off each student's name when the roll is called or a sign-in sheet that is

Make-up Policy: Late work will be accepted 2 days late with a deduction of 20 points per day. After that the late work will not be accepted.

Academic Dishonesty Policy: Academic Integrity Statement

Scholastic dishonesty, involving but not limited to cheating on a test, plagiarism, collusion, or falsification of records will make the student liable for disciplinary action after being investigated by the Dean of Students. Proven violations of this nature will result in the student being dropped from the class with an "F".

This policy applies campus wide, including TC Testing Center, as well as off-campus classroom or lab sites, including dual credit campuses. This information can be found in the Student Handbook at <https://texarkanacollege.edu>.

Disability Act Statement:

Texarkana College complies with all provisions of the Americans with Disabilities Act and makes reasonable accommodations upon request. Please contact Larry Andrews at 903.823.3283, or go by the Recruitment, Advisement, and Retention Department located in the Administration building for personal assistance.

If a student has an accommodation letter from the Recruitment, Advisement, and Retention Department indicating that he or she has a disability that requires academic accommodations, the student should present the letter to the instructor so accommodations can be made. *It is best to request these changes at the beginning if not before the start of class* so there is ample time to make the accommodations.

Financial Aid:

Attention! Dropping this class may affect your funding in a negative way! You could owe money to the college and/or federal government. Please check with the Financial Aid office before making a decision.

Class Policies: Follow all LEISD rules and guidelines

Major Essays: All major essays must have a rough draft. Rough drafts must be completed the class day before the final paper is due. On this day each student will edit and revise essays. Each student must bring a copy of his/her rough draft in order to receive daily work points for that day.

NOTE: The above guidelines are subject to amendment by the instructor at any point during the semester.

Turning in a paper: All papers should be turned in in the following order from top to bottom: 1. Final, printed paper with all pages including works cited page if

applicable. 2. Outline (may be typed or handwritten). 3. At least one rough draft (may be typed or handwritten, but must have handwritten corrections).

All papers must be turned in to turnitin.com with no more than an 8% plagiarism rate ID 6769589 password writing

Grading Rubric for all papers:

I. Content Development and Organization: 100 points

Formatting: 5 points

Title: 5 points

Outline: 10 points

Clear Thesis (last sentence in introductory paragraph): 10 points

Introductory paragraph : 10 points

Topic sentences: 10 points

Well developed body paragraphs: 30 points

Conclusion (restate Thesis statement): 10 points

Organization and Coherence: 10 points

II. Grammar and Mechanics: 100 points

Two Points: use of contraction, error in capitalization, abbreviation, in writing numbers, quotation marks, and errors in the use of adjectives and adverbs

Five Points: misspelled word, omission of apostrophe in possessive noun, misuse of an apostrophe, comma errors other than a comma splice, dangling or misplaced modifiers, errors in italics (underlining)

Ten Points: usage (wrong word or nonstandard word), errors in pronoun case, confusing shifts in subject, verb tense, voice, fragment, fused or run-on sentence, comma splice, misuse of semi-colon, error in agreement of subject and verb or pronoun and antecedent, incoherent or awkward sentence, errors in verb tense or principle parts of a verb

PLEASE NOTE: For the first 2 essays in Comp I, instructors are allowed to count Two Points for the Five Point errors and Five Points for the Ten Point errors which will give instructors time to review grammar and mechanics skills.

Guidelines for all papers:

- a. Typed: 12 point font, Times New Roman, double spaced, with 1-inch margins
- b. Well developed thesis
- c. Title—must meet title requirements
- d. Heading: Example

John Smith (your name)
Ms. Richert
English: Comp I
12 May 2011(due date)
- e. Works Cited page with a hanging indent. All citations in alphabetical order and no URLs.
- f. Proper in-text citations for all quotes or paraphrased information
- g. Last name and page numbers at the top, right corner of each page.
- h. No first person pronouns: I, me, my, etc.
- i. No plagiarism
- j. Original: 92% of your paper must contain your thoughts and words. Only 8% can be quoted or paraphrased information.

Class Schedule:

Date:	Activity:	Due:
Week 1: Aug. 26-30	<ol style="list-style-type: none"> 1. Review course requirements and syllabus 2. Check out textbooks 3. Take pre/test 4. Review pre-test 5. Review handouts and sample paper 6. Discuss Chapter One and complete assignment 	<ol style="list-style-type: none"> 1. Read Chapter One by Friday
Week 2: Sept. 3-6	<ol style="list-style-type: none"> 1. Activities on chapter One 2. Discuss Chapter Two and complete activities 3. Activities on chapter Two 4. Discuss chapter Three and complete activities 	<ol style="list-style-type: none"> 1. Read Chapter Two by Wednesday 2. Read Chapter Three by Friday
Week 3: Sept. 9-13	<ol style="list-style-type: none"> 1. Activities on chapter Three 2. Discuss Chapter Four and complete activities 3. Discuss Chapter Twelve and complete activities 4. Brainstorming for Narrative Essay 5. Narrative Outline 	<ol style="list-style-type: none"> 1. Read Chapter Four by Tuesday 2. Read Chapter Twelve by Wednesday
Week 4: Sept. 16-20	<ol style="list-style-type: none"> 1. Computer lab to work on Narrative essays (Monday-Friday) 	<ol style="list-style-type: none"> 1. Narrative Outline due Monday 2. Introduction due Monday 3. Body I due Tuesday 4. Body II due Wednesday 5. Body III due Thursday 6. Conclusion due Friday
Week 5: Sept. 23-27	<ol style="list-style-type: none"> 1. Discuss Chapter Five and complete assignment 2. Discuss Chapter Six and complete assignment 3. Discuss Chapter Seven and complete assignment 4. Peer edit essay drafts 5. Computer lab to revise essays (Friday) 	<ol style="list-style-type: none"> 1. Read chapter Five by Monday 2. Read chapter Six by Tuesday 3. Read Chapter Seven by Wednesday 4. Final Narrative Essays due Monday
Week 6: Sept. 30- Oct. 4	<ol style="list-style-type: none"> 1. Discuss chapter Eleven and complete activities 2. Brainstorm for Descriptive essay 3. Descriptive outline 4. Computer lab to work on Descriptive essay (Thursday-Friday) 	<ol style="list-style-type: none"> 1. Final Narrative Essays due Monday 2. Read Chapter Eleven by Monday

		<ol style="list-style-type: none"> 3. Descriptive outlines due Thursday 4. Introduction due Thursday 5. Body I due Friday
Week 7: Oct. 7-11	<ol style="list-style-type: none"> 1. Computer lab to work on essays (Monday-Wednesday) 2. Peer edit essays 3. Computer lab to revise essays (Friday) 	<ol style="list-style-type: none"> 1. Body II due Monday 2. Body III due Tuesday 3. Conclusion due Wednesday 4. Final Descriptive essay due Monday
Week 8: Oct. 15-18	<ol style="list-style-type: none"> 1. Discuss Chapter Nine and complete assignments 2. Activities on Chapter Nine 3. Brainstorm for Expository Essay 4. Expository Essay Outline 	<ol style="list-style-type: none"> 1. Final Descriptive Essay due Tuesday 2. Read Chapter Nine by Tuesday
Week 9: Oct. 21-25	<ol style="list-style-type: none"> 1. Computer lab to work on Expository Essays (Monday-Friday) 	<ol style="list-style-type: none"> 1. Outlines due Monday 2. Introduction due Monday 3. Body I due Tuesday 4. Body II due Wednesday 5. Body III due Thursday 6. Conclusion due Friday
Week 10: Oct. 28-Nov. 1	<ol style="list-style-type: none"> 1. Peer edit essays 2. Computer lab to revise essays (Tuesday) 3. Discuss Chapter Ten and complete activities 4. Assignment on Chapter Ten 5. Brainstorm for Persuasive Essay 	<ol style="list-style-type: none"> 1. Final drafts of Expository essays due Wednesday 2. Read Chapter Ten by Wednesday
Week 11: Nov. 4-8	<ol style="list-style-type: none"> 1. Persuasive Essay outline 2. Computer lab to work on Persuasive Essays (Tuesday-Friday) 	<ol style="list-style-type: none"> 1. Outlines due Tuesday 2. Introduction due Tuesday 3. Body I due Wednesday 4. Body II due Thursday 5. Body III due Friday
Week 12: Nov. 11-15	<ol style="list-style-type: none"> 1. Computer lab to work on Persuasive Essays (Monday) 2. Peer edit essays 3. Computer lab to revise essays (Wednesday) 	<ol style="list-style-type: none"> 1. Conclusion due Monday 2. Final drafts due Friday 3. We may begin research if we are ready

	4. We have a few extra days in the syllabus for the unforeseen	
Week 13: Nov. 18-22	<ol style="list-style-type: none"> 1. Discuss Chapter Fourteen and complete assignment 2. Brainstorm for research papers 3. Outlines 4. Outlines 1. Outlines 	<ol style="list-style-type: none"> 1. Read Chapter Fourteen by Monday 2. Outlines due Monday
Week 14: Nov. 25-29	<ol style="list-style-type: none"> 1. Thanksgiving 	
Week 15: Dec. 2-6	<ol style="list-style-type: none"> 1. Computer lab to do research (Monday-Tuesday) 2. Computer lab to work on Research papers (Wednesday-Friday) 	<ol style="list-style-type: none"> 3. Research paper outlines due Wednesday 4. Introduction due Wednesday 5. Body I due Thursday 6. Body II due Friday
Week 16: Dec. 9-13	<ol style="list-style-type: none"> 1. Computer Lab to work on essays (Monday-Friday) 	<ol style="list-style-type: none"> 1. Body III due Monday 2. Body IV due Tuesday 3. Body V due Wednesday 4. Body VI due Thursday 5. Conclusion due Friday
Week 17: Dec. 16-20	<ol style="list-style-type: none"> 1. Peer edit 2. Computer lab to revise essays (Monday-Thursday) 3. Post test on Friday 	<ol style="list-style-type: none"> 1. Final essay due Friday 2. Post test will be taken Friday

Please note that I may make changes to the syllabus at any time!