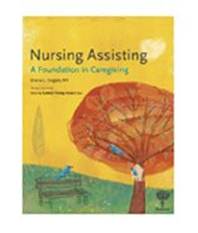
**Syllabus:** Clinical for Nursing Assistant/Aide Dual Credit  
**Course Number:** NURA 1160

**Instructor Information:**

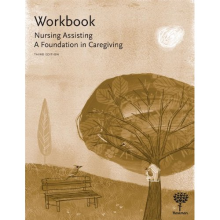
Name: Kristi LeJeune BA of LA Psychology, RN  
Office: Med Room 222  
Telephone: 903-756-5314 ext 4222  
E-mail: klejeune@lkcisd.net  
Office Hours: **Call for an appointment.**

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**Textbook Information:**

Title: Nursing Assisting: A Foundation in Caregiving, 3rd Ed.  
Author: Dugan, Diana

ISBN 13: 9781604250305



Title: Workbook for Nursing Assisting: A Foundation in Caregiving, 3rd Ed.

Author: Hartman Publishing Inc.

ISBN 13: 9781604250312

**Course Description**

A health-related work-based learning experience that enables the student to apply specialized occupational theory, skills, and concepts. Direct supervision is provided by the clinical professional.

**Student Learning Outcomes for the Course**

As outlined in the learning plan, students will demonstrate legal and ethical behavior, safety practices, interpersonal, and teamwork skills. They will use appropriate written and verbal communication skills using the terminology of the occupation and of the long term care facility. Upon successful completion of the clinical experience, students will be able to:

1. Apply theory, concepts, and skills involving specialized materials, tools, equipment,             procedures, regulations, laws, and interactions within and among political, economic,             environmental, social, and legal systems associated with the occupation and             business/industry and will demonstrate legal and ethical behavior, safety practices,             interpersonal and teamwork skills, and appropriate written and verbal communication             skills using the terminology of the occupation and the business/industry.

2. Provide basic care to residents of long term care facilities.

3. Communicate and interact effectively with residents and their families based on             sensitivity to the psychosocial needs of residents.

4. Assist residents in attaining and maintaining maximum functional independence.

5. Protect, support and promote the rights of residents.

6. Provide safety, comfort, and preventive measures in the care of residents.

7. Demonstrate skill in observing and reporting.

8. Function effectively as a member of the health care team.

9. Maintain strict client confidentiality as outlined in HIPAA and clinical facility policies.

**Student Requirements for Completion of the Course:**

Prior to the clinical experience the following must be submitted to the instructor (Date material due will be given in class):

* Proof of completed Hepatitis B vaccination series
* Current TB skin test or negative chest x-ray
* Acceptable physical exam report from a physician
* Negative 9 panel drug screen
* Satisfactory criminal background check

**Contact Hours**

This course teaches students the patient care skills required to be a certified nurse assistant in a long term care facility. Skills are taught, practiced, and mastered in a lab setting on campus before students are allowed to care for patients. **Students will be graded as either satisfactory or unsatisfactory**. A minimum of 40 hours must be completed at the clinical facility.

The minimum 40 hours must be completed at the clinical site for students to be eligible for the Texas state certification exam. Students who do not satisfactorily complete the minimum required 40 hours of care at a clinical facility cannot complete the course and may result in a grade of “F”. Make-up time is at the discretion of the instructor.

**Course Content Outline**

|  |  |
| --- | --- |
| **Unit/Chapter** | **Content** |
| Ch. 1-2 | The Nursing Assistant in Long-Term Care  Ethical and Legal Issues |
| Ch. 3-4 | Communication Skills  Communication Challenges |
| Ch. 21 & 6 | The Musculoskeletal System  Infection Prevention |
| Ch. 7 & 11 | Safety and Body Mechanics  Positioning, Moving, and Lifting |
| Ch. 18 & 10 | The Integumentary System  Bed making and Unit Care |
| Ch. 12 | Personal Care |
| Ch. 1, 2, 3, 4, 6, 7, 10 11, 12, 18, 21 | Midterm Exam – date announced in class |
| Ch. 13 & 5 | Vital Signs  Diversity and Human Needs Development |
| Ch. 25 & 8 | Rehabilitation and Restorative Care  Emergency Care, First Aid, and Disasters |
| Ch. 9 &14 | Admission, Transfer, Discharge, and Physical Exams  Nutrition and Fluid Balance |
| Ch. 15 & 16 | The Gastrointestinal System  The Urinary System |
| Ch. 17 & 19 | The Reproductive System  The Cardiovascular System |
| Ch. 20 & 22 | The Respiratory System  The Nervous System |
| Ch. 23 & 24 | The Endocrine System  The Immune and Lymphatic System and Cancer |
| Ch. 26, 27, & 28 | Sub-acute Care  End of Life Care  Your New Position |
| Ch. 1-28 | Final Exam – date announced in class |

**\*\*\*\*\*\*\* Course schedule may be changed at the discretion of the instructor.**

**Grade Calculation and Student Assessment**

Students will be graded as either satisfactory or unsatisfactory (Pass/Fail) in skills demonstration.Students must complete all skills with a satisfactory grade to be eligible for the state CNA exam. **Students who do not make a C or higher in this course are ineligible to take the CNA certification exam** from the State of Texas.

**The final grade for the semester will be determined by the following**:

Workbook, classroom work, homework assignments 50%

Chapter quizzes, Midterm exam, Final exam 50%

Total 100%

**\*\*\*\*\* Grading percentages may change at the discretion of High School and the Texarkana College instructor.**

**Skills check-offs are Pass/Fail. Students who do not pass a skills check-off must remediate and re-test. Students cannot attend clinical until they have passed all skills check-offs. Students who have not passed the skills checks before the first day of clinical will not be allowed to go to clinical and will be counted absent for the day.**

**Grading Scale**

|  |  |
| --- | --- |
| Grade |  |
| A | 90-100 |
| B | 80-89 |
| C | 70-79 |
| D | 60-69 |
| F | 59-below |

**Additional Clinical Course Policies**

NURA 1160 is the clinical course where students spend time in the skills laboratory, long-term care facilities, and possibly hospitals to integrate knowledge learned in the classroom into practice. Because students will be off-campus at clinical locations representing Texarkana College, there are additional policies for this course. Refer to the Requirements for Nurse Assistant Clinical Experience (Appendix A) and the Industry Physical and Safety Demands (Appendix B) at the end of this syllabus.

**Student Conduct**

1. **NO** cell phones, pagers, or other electronic devices are allowed in class. These may be used at break time only or at discretion of instructor in case of emergency situations.
2. No food or drinks are allowed in the classroom or skills lab.
3. No sleeping in class. Participation and attention are imperative for success.
4. No feet on chairs.
5. Proper, respectful, and professional communication will be used at all times with other students, instructors, clinical site employees, and residents. Cursing and profane language will NOT be tolerated.
6. NO cheating on exams or assignments. This will result in a “0” (zero). This applies to both the person cheating and the person allowing student to copy work.

**Failure to comply with these expectations and those in the Texarkana College Student Handbook will result in a student incident report. On the fourth (4th) incident the student may be dropped from the class.**

**Professional Conduct**

As a CNA student at Texarkana College, you are expected to follow the Certified Nurse Assistant Code of Ethics (Appendix C) and to act in a professional manner at all times.

You will respect the confidentiality of any information that you might acquire while a student in any health care facility. **If a student should participate in any unethical, unprofessional, or disruptive behavior, the student will be removed from the clinical site and be subject to dismissal from the course and/or the College.**

**Confidentiality**

All information gained in the Certified Nurse Assistant Program relating to patients, physicians, or private facility business is considered confidential information. Disclosure of any confidential information is cause for immediate dismissal from the Certified Nurse Assistant Program and Texarkana College. Improper disclosure of protected health information (PHI) is a violation of federal law known as the (HIPAA) Health Information Portability and Accountability Act of 1996 and is grounds for prosecution.

**Clinical Hours**

A minimum of 80 contact hours of clinical experiences must be accumulated by each student enrolled in NURA 1160. Some of these hours will be spent in the skills lab setting and some in clinical facilities (i.e. nursing homes and hospitals). Clinical time maybe on weekends or at the discretion of the instructor. A minimum of 40 hours will be spent in a long term care facility providing care for residents.

**Clinical Absences**

No more than 2 clinical sessions can be missed per semester. This is an absence not a rescheduled session. Any absence that occurs beyond the maximum 2 allowed per semester will affect the final letter grade of the course.

If absent for more than two consecutive classroom or clinical days due to illness, the student must present a written statement from a physician before returning to class or clinical for physical clearance.

**NOTE**: If a student must be absent from a scheduled clinical experience, it is the **responsibility of the student** to call the instructor and inform him/her of the absence BEFORE the scheduled start time of the clinical experience. Failure to notify the instructor of the absence in a timely manner will result in a write-up.

**Absences from clinical experiences at agencies must be made up.** It is the student’s responsibility to contact the instructor for their rescheduled date, time, and location. Make-up days may take place on weekends &/or during evening hours at the discretion of the instructor.

**Dress Code on Campus**

Students of the College, while on campus and/or participating in any function or activity of the College, are expected to meet acceptable standards of dress and personal hygiene. A student's dress or personal hygiene shall be considered unacceptable if it is obscene or interferes with the educational responsibility of the College community or if it disrupts the administrative functions of the College, including social-educational activities.

**Dress Code at Clinical Sites**

* All students will abide by the Texarkana College dress code standards and the dress code for clinical.

#### All clinical students will abide by the hosting facilities dress code standard for each clinical site, which may differ from the Texarkana College dress code.

#### Royal blue scrubs will be worn at all clinical experiences.

#### Royal blue scrub jackets will be worn in class every day and to clinical sites.

#### Student ID badge(s) must be worn during class every day and at clinical sites.

#### CLEAN closed toe shoes are required at every clinical location. Tennis shoes are recommended.

#### Tattoos must be covered according to clinical agency policy.

#### No rings except a wedding band are permitted.

#### Only one small pair of stud earrings is allowed. No hoop or other earrings that dangle are acceptable.

#### Body piercings must be covered and cannot be visible while in uniform. This includes tongue piercings.

#### No body gauges are allowed to show while in uniform.

#### No artificial nails allowed.

#### Fingernails must be short and clean and UNPOLISHED.

#### You must wear a watch with a second hand at all clinical experiences.

**Grooming Policy**

* Good personal hygiene must and will be maintained at all times by the students enrolled in the program.
* Perfumes and colognes may be used in moderation in the classroom and none should

be worn to clinical sites.

* Hair should be kept neat and clean. Medium and long length hair must be secured away from the face (i.e. pony tail).
* Facial hair must be trimmed according to clinical site policy.

**Parking at Clinical Sites**

At clinical sites, students will park where instructed by the facility. Care will be taken to park in the places farther from the building so patients/customers can park closer to the building. Students are responsible for all parking violation fees. Students will be responsible for their own transportation during program hours if not within school hours. During school hours, transportation is as per High School policy.

**Academic Integrity Statement**

Scholastic dishonesty, involving but not limited to cheating on a test, plagiarism, col­lusion, or falsification of records will make the student liable for disciplinary action after being investigated by the Dean of Students. Proven violations of this nature will result in the student being dropped from the class with an “F”.

This policy applies campus wide, including TC Testing Center, as well as off-campus classroom or lab sites, including dual credit campuses. This information can be found in the Student Handbook at <https://texarkanacollege.edu>.

**Disability Act Statement**

Texarkana College complies with all provisions of the Americans with Disabilities Act and makes reasonable accommodations upon request. Please contact Larry Andrews at 903.823.3283, or go by the Recruitment, Advisement, and Retention Department located in the Administration building for personal assistance.

If you have an accommodation letter from their office indicating that you have a disability which requires academic accommodations, please present it to me so we can discuss the accommodations that you might need for this class. *It is best to request these changes at the beginning if not before the start of class* so there is ample time to make the accommodations..

**Security**

If student is permitted to driving to class by the High School then the following applies.

Please keep your vehicle locked whenever you are away from it. Make sure you don’t leave any valuables in plain sight (purse, phone, laptop). We want you to be safe. You must acquire a TC parking permit and display it in your vehicle. You must also have a TC student ID badge and keep it with you at all times.

**Campus police EMERGENCY line: (903) 798-3330**

**For additional information on college policies, see the Texarkana College Student Handbook.**

**SYLLABUS AGREEMENT**

If you have any questions about this syllabus or the course in general, ask the instructor before you sign this document.

**NURA 1160**

**Clinical – Nursing Assistant/Aide Dual Credit**

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, (print name) have read the course syllabus, the course outline, schedule, course grading requirements, and methods of evaluation. I have read and understand the **Requirements for Nurse Assistant Clinical Experience and the Industry Physical and Safety Demands.**

I have had each explained to me by the instructor either verbally, or by email on

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

By signing this form I agree to comply with the clinical and classroom/online policies, expectations, and rules listed and accept the outline for this class.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

SIGNATURE DATE

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

PRINT NAME

Received by the instructor on: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

DATE