



## Syllabus

**Course Name:** World Literature I

**Course Number:** ENGL 2332

**Semester & Year:** FALL

### Instructor Information:

Name: Casey Allen

Classroom: 20

Tutorial hours: M-F 7:30-7:55; M-F homeroom; M-Th after school. If coming after school, please let me know ahead of time so I can arrange my childcare schedule.

Telephone: 903-547-2215 (HHS Office)

E-mail: [allenc@hooksisd.net](mailto:allenc@hooksisd.net) or [casey.allen@gohornetsgo.net](mailto:casey.allen@gohornetsgo.net)

### Textbook Information:

The readings for this course are provided through attachments or online 😊 You will need access to the internet or be able to download the works to read outside of class.

### Materials needed:

- *blue or black pen or pencil*
- *highlighters*
- *college ruled notebook or notebook paper*
- *Planner or planner pages*
- *CHARGED school issued Chromebook or personal laptop*
- *headphones that will connect to Chromebook/laptop (if needed)*
- *optional: box of tissues or a bottle of hand sanitizer for classroom use*
- *optional: sticky notes for annotations/notes over reading materials*

**Course Description:** This course is a study of the classics of western literature from Homer through the early Renaissance and the interrelations of the literary form and thought with emphasis on writing literary analysis.

**Prerequisite:** Students taking this course must have satisfactorily completed both semesters of Composition I & II, ENGL 1301 and 1302, or the equivalent from another college or university and successful completion of the reading portion of the TSI test.

### Student Learning Outcomes for the Course:

1. The student **will identify** key ideas, representative authors and works, significant historical or cultural events, and characteristic perspectives or attitudes expressed in the literature of different periods or regions.
2. The student **will analyze** literary works as expressions of individual or communal values within the social, political, cultural, or religious contexts of different literary periods.

3. The student **will demonstrate** knowledge of the development of characteristic forms or styles of expression during different historical periods or in different regions.
4. The student **will articulate** the aesthetic principles that guide the scope and variety of works in the arts and humanities.
5. The student **will write** research-based critical papers about the assigned readings in clear and grammatically correct prose, using various critical approaches to literature.

### **Computer Requirement Policy:**

Students are required to have a computer with Internet access for classes. The computer must be an actual computer – smartphones, iPads, Androids, Chromebooks, etc., are not acceptable substitutes because they lack the software compatibility necessary to complete all assignments and tests. Financial costs for the necessary equipment and internet access are the responsibility of the student.

Students needing to purchase a computer may do so through the Texarkana College Bookstore. Systems purchased through the bookstore meet or exceed all requirements, are competitively priced and may be purchased using financial aid funds. If the system is purchased through another source, it is the student's responsibility to ensure the system meets all requirements.

### **Computer Systems Requirements:**

- Webcam, microphone, and speakers or headphones
- Windows 10 or a recent version of Mac OS (minimum Sierra). Windows 10 S mode is not supported
- Hardware capable of running **Microsoft Teams (free download)** and supports multi-media playback
- Support for Chrome or Microsoft Edge – Note: Firefox, Safari, or other browsers may not work on all TC applications
- Ability to run Microsoft Office which will be provided free to TC students
- Adobe Reader or another PDF viewer
- Antivirus software such as Windows Defender or another 3rd party anti-virus solution
- The Respondus Lockdown browser is used for taking tests; therefore, the system must be capable of running this

### **Student Assessment:**

<b>Assignments and Assessments</b>	<b>Percentage of overall grade</b>
Essays and Projects	50%

Quizzes	30%
Class Forums/Discussions Summaries Activities	20%

**Grading Scale:**

Grade	
A	90-100
B	80-89
C	70-79
D	60-69
F	59-below

**CLASS SCHEDULE:** *The listed assignments and due dates are subject to amendment by the instructor at any point during the semester. Students will be notified if any changes occur.*

Date	Class	Homework
Week 1	<ul style="list-style-type: none"> <li>Orientation and Introduction, Syllabus Acknowledgement;</li> <li>World Literature Timeline/Periods, handout;</li> <li>Early History of Literature, handout;</li> <li><i>Epic of Gilgamesh and Mesopotamia</i> ppt.</li> <li>Post in Introduction Forum</li> </ul>	<ul style="list-style-type: none"> <li>Begin reading <i>The Epic of Gilgamesh</i></li> </ul>
Week 2	<ul style="list-style-type: none"> <li><i>Hebrew Bible</i> ppt</li> </ul>	<ul style="list-style-type: none"> <li>Begin reading <i>The Hebrew Bible</i>: <b>Genesis</b> chaps 1-4, 6-9, 11, 12, 17, 18, 21-22, 25, 27-29, 31-33, 37, 39-47, 50; <b>Exodus</b> chaps 19-20; <b>Job</b> chaps 1-14, 29-30, 38-42</li> </ul>
Week 3	<ul style="list-style-type: none"> <li>Intro <i>Hebrew Bible</i> continue reading;</li> <li>Post in Forum;</li> <li><i>Hebrew Bible</i> Study Guide and Quiz Review;</li> <li><b>Assigned: Article Summary Essay</b></li> </ul>	<ul style="list-style-type: none"> <li>Continue reading <i>the Hebrew Bible</i>, assigned chaps Genesis, Exodus, and Job</li> <li>Work on Article Summary Essay</li> </ul>

<b>Week 4</b>	<ul style="list-style-type: none"> <li>• <b>World Lit Intro &amp; Hebrew Bible Quiz</b></li> <li>• <b>Article Summary Essay DUE</b></li> <li>• <b>Intro of Homer's <i>the Iliad</i></b></li> <li>• <b>The Breakfast of Champions project assigned.</b></li> </ul>	<ul style="list-style-type: none"> <li>• Read <b><i>the Iliad</i></b>, Books I, VI, VIII, IX</li> <li>• Read <b><i>the Iliad</i></b>, Books VIII, XI, XVI, XVIII, XXII, XXIV</li> <li>• Work on Breakfast of Champions project.</li> </ul>
<b>Week 5</b>	<ul style="list-style-type: none"> <li>• Continue <i>the Iliad</i> with Characterization and Quiz Review</li> <li>• <b>Iliad QUIZ</b></li> <li>• <i>Iliad</i> Article Selections Assigned with Response Forum</li> </ul>	<ul style="list-style-type: none"> <li>• Review for <i>Iliad</i> Quiz</li> <li>• Read assigned article</li> <li>• Work on Breakfast of Champions project.</li> </ul>
<b>Week 6</b>	<ul style="list-style-type: none"> <li>• Introduction <i>Oedipus the King</i></li> <li>• Activities for <i>Oedipus the King</i></li> <li>• Post in Forum</li> </ul>	<ul style="list-style-type: none"> <li>• Read <b><i>Oedipus the King</i></b></li> <li>• Work on Breakfast of Champions project.</li> </ul>
<b>Week 7</b>	<ul style="list-style-type: none"> <li>• <b>Characterization Analysis Essay Assigned;</b></li> <li>• <i>Oedipus</i> Quiz Review</li> <li>• <b><i>Oedipus</i> Quiz</b></li> </ul>	<ul style="list-style-type: none"> <li>• Review for <i>Oedipus</i> Quiz; Work on Essay</li> <li>• Work on Breakfast of Champions project.</li> </ul>
<b>Week 8</b>	<ul style="list-style-type: none"> <li>• Introduction and overview of Virgil's <i>the Aeneid</i>;</li> <li>• <b>Analysis Essay Rough Draft DUE</b></li> <li>• <b>Aeneid Discussion Questions and Activities</b></li> </ul>	<ul style="list-style-type: none"> <li>• Read <b><i>the Aeneid</i></b> Book I, II, IV, VI, VII, XII</li> <li>• Work on Analysis Essay Final Draft</li> <li>• Work on Breakfast of Champions project.</li> </ul>
<b>Week 9</b>	<ul style="list-style-type: none"> <li>• <i>The Aeneid</i> Quiz Review;</li> <li>• <b>Final Analysis Essay DUE</b></li> <li>• <b>Aeneid Quiz</b></li> </ul>	<ul style="list-style-type: none"> <li>• Review for <i>Aeneid</i> Quiz</li> <li>• Begin reading <b><i>Beowulf</i></b> from the HMH online textbook</li> <li>• Work on Breakfast of Champions project.</li> </ul>
<b>Week 10</b>	<ul style="list-style-type: none"> <li>• Midterm Exam Review;</li> <li>• <b>Breakfast of Champions project Oct. 10/11</b></li> <li>• <b>Take Midterm Exam over Hebrew Bible through <i>The Aeneid</i></b></li> <li>• Intro and Discussion <i>Beowulf</i></li> <li>• <b>Discussion Questions and Activities <i>Beowulf</i></b></li> </ul>	<ul style="list-style-type: none"> <li>• <b>Take Midterm Exam over Hebrew Bible through <i>The Aeneid</i></b></li> <li>• Begin reading <b><i>the Divine Comedy</i></b>, Volume 1 Inferno</li> </ul>
<b>Week 11</b>	<ul style="list-style-type: none"> <li>• Intro and Discussion <i>Divine Comedy</i></li> <li>• <i>Divine Comedy</i> Discussion and Quiz Review</li> </ul>	<ul style="list-style-type: none"> <li>• Review for <i>Divine Comedy</i> Quiz</li> <li>• Begin reading <i>The Canterbury Tales</i>:</li> </ul>

	<ul style="list-style-type: none"> <li>• Post in Forum</li> <li>• <b>Divine Comedy Quiz</b></li> </ul>	<i>Wife of Bath's Tale</i> and <i>The Pardoner's Tale</i> by Geoffrey Chaucer
<b>Week 12</b>	<ul style="list-style-type: none"> <li>• Intro and Discussion of <i>The Canterbury Tales</i> and WoBT and PT</li> <li>• Discussion and Activities <i>Canterbury Tales</i></li> <li>• <b><i>Canterbury Tales/Wife of Bath's Tale Quiz</i></b></li> </ul>	<ul style="list-style-type: none"> <li>• Review <i>Canterbury Tales &amp; Stories Quiz</i></li> <li>• Begin reading <i>Le Morte D'Arthur</i></li> </ul>
<b>Week 13</b>	<ul style="list-style-type: none"> <li>• Intro and Discussion of <i>Le Morte D'Arthur</i></li> <li>• Discussion and Activities for <i>Le Morte D'Arthur</i></li> <li>• <b><i>Le Morte D'Arthur Quiz</i></b></li> </ul>	<ul style="list-style-type: none"> <li>• Review for <i>Le Morte D'Arthur Quiz</i></li> <li>• Begin reading <i>Hamlet</i></li> </ul>
<b>Week 14</b>	<ul style="list-style-type: none"> <li>• Intro and Discussion <i>Hamlet</i></li> <li>• Discussion and Activities <i>Hamlet</i>;</li> <li>• <i>Hamlet</i> Article Assigned;</li> <li>• <i>Hamlet</i> Project &amp; Presentation Assigned</li> </ul>	<ul style="list-style-type: none"> <li>• Complete reading <i>Hamlet</i></li> <li>• Work on <i>Hamlet</i> Assignments</li> </ul>
<b>Thanksgiving Break</b>		
<b>Week 15</b>	<ul style="list-style-type: none"> <li>• <i>Hamlet</i> Discussion and Quiz Review Guide</li> <li>• <b><i>Hamlet Quiz</i></b></li> </ul>	<ul style="list-style-type: none"> <li>• Review for <i>Hamlet Quiz</i></li> <li>• Work on <i>Hamlet</i> Assignments</li> </ul>
<b>Week 16</b>	<ul style="list-style-type: none"> <li>• <b>Article Summary Essay DUE</b></li> <li>• <b>Project Workday</b></li> </ul>	<ul style="list-style-type: none"> <li>• Work on Project</li> </ul>
<b>Week 17</b>	<ul style="list-style-type: none"> <li>• <b>Project and Presentation DUE</b></li> <li>• <b>Final Exam Review Guide</b></li> <li>• <b>Take Final Exam for TC Credit</b></li> <li>• <b>HS Credit Exam if not exempt</b></li> </ul>	Study for Final Exam

#### **ABSENTEE POLICY:**

The attendance policy for this course will be strictly enforced. Students should attend the course, participating in important class discussions /forums and carefully processing important instructions/information.

**\*\*\*Being pulled out of class for whatever reason does not mean that due dates change; students are expected to complete assignments according to the syllabus/dates given by instructor. Assemblies, pull-outs, absences for extracurriculars, etc. do not affect due dates even if we are not in class. Expect to finish assignments regardless of being pulled out of class.**

- **Extra Credit Policy:**

Individual students will not be given the opportunity for extra credit. If the instructor deems extra credit necessary, it will be offered once per semester and for the entire class. Failure to participate will not mean students get a different opportunity at a later time.

- **Make-up Policy:**

If the student has a school excused absence, it is the student's responsibility to make arrangements to complete the assignments within the time allotted (how many days missed + 1); however, if a student misses on a presentation day, the student will not be allowed to do the presentation unless arrangements are made with the instructor. **Daily grades cannot be made up unless arrangements are made with the instructor via email prior to the student's return to class.**

If the student is allowed to give the presentation late, ten points will be deducted. If a student misses on test day, the test will have to be taken before school, during homeroom, afterschool, or in Content Mastery, and the student will have the days missed to complete the test.

**If a student misses on a day that an essay is due, the student is still responsible for turning the essay in on time.** Ten points will be deducted for every day the essay is late. **The Research Paper cannot be handed in late – no exceptions!!** If a student is excused for an extracurricular activity, religious holiday, or military service, the student must receive prior approval from the TC Dean of Students and the instructor. **Assignments must be completed prior to the excused absence.**

Faculty members are not obligated to provide opportunities for students to make-up missed assignments and tests as a result of a student's absence from class. The institution is not required to take attendance with the exception of workforce/vocational areas, where certification requirements require taking attendance. However, experience demonstrates that regular attendance enhances academic success. As such, students are expected to attend each meeting of their registered courses.

A student should not stop attending a class without formally withdrawing from the course by the institution's published Last Day for Students to Drop. If a student stops attending class after the published Last Day for Students to Drop, the student may receive a grade of "F" in the class. The instructor will submit the last date of attendance for students receiving a grade of "F" or "W".

Withdrawal from a course(s) may affect a student's current or future financial aid eligibility. Students should consult the Financial Aid Office to learn both short and long-term consequences of a withdrawal.

### **EXCUSED ABSENCES**

A student's absence due to school trips and/or school business will not be counted against a student's allowable number of absences. Military duty and absences for Holy Days (FBD LEGAL) are covered in a separate section of the catalog and the student handbook. These are the only excused absences that are considered by Texarkana College. **Responsibility for work missed for any absence is placed on the student.** Instructors are required to allow students to make up work missed if the absence is due to military duty\* or religious holy

days when students follow the correct notification procedures. **Instructors are not required to allow students to make up work for absences due to other reasons.** Make-up policies are listed in each individual instructor's syllabus.

Mrs. Allen allows all school excused absences to turn in missing work within the timeframe of day missed plus 1 per the Hooks handbook. Anything beyond that will not receive full credit (70% at best), and extra credit chances will not be allowed.

### **MAXIMUM ALLOWABLE ABSENCES**

**After official registration, the following number of unexcused absences will be the maximum allowable before a student may be dropped from the class. Mandated program certification requirements detailed for certain programs regarding the maximum allowable unexcused absences take precedence over the following information.**

### **ACADEMIC CLASSES:**

<b>A COURSE THAT MEETS FOR THE FULL 16-WEEK SEMESTER</b>	
Class or Lab Meets:	An instructor may withdraw a student from a course if absences exceed:
Once a week (Night classes or Friday classes)	2
Twice a week (MW or TR classes)	4
Three times a week (MWF or TRF classes)	6
Four times a week (MTWR classes)	8
	Three tardies count as one absence

### **Academic Integrity and AI Usage**

**Students are expected to produce original work that reflects their own writing skills, understanding, and analysis. The use of AI tools, such as automated essay generators or text-completion software, chat-GPT etc., in the creation of essays or other written assignments is strictly prohibited. Submissions must be the result of your own intellectual effort and should adhere to the principles of academic integrity. Any detected use of AI inappropriately will be considered a violation the our academic conduct policies and may result in penalties including, but not limited to, a failing grade for the assignment or course. If you have any questions about what constitutes appropriate use of technology, please consult with the instructor before seeking external assistance.**

### **ACADEMIC DISHONESTY POLICY/ACADEMIC INTEGRITY STATEMENT:**

Scholastic dishonesty, involving but not limited to **cheating on a test, plagiarism**, collusion, or falsification of records will make the student liable for disciplinary action after being investigated by the Dean of Students. **Proven violations of this nature will result in the student being dropped from the class with an "F".**

This policy applies campus-wide, including TC Testing Center, as well as off-campus classroom or lab sites, including dual credit campuses. This information can be found in the Student Handbook at <https://texarkanacollege.edu>.

- **Class Policies:**

- **Cell phones must be turned off and out of sight in the classroom.** If an emergency exists, please let me know about it before class. **Students will be warned if a cell phone is out and then asked to turn in their phone to the office if the teacher deems necessary.** Students can be dropped from the course if the problem persists.
- Students are not allowed to listen to music via headphones during class without permission.
- There is a zero tolerance policy for any behavior that is disruptive to classroom learning. This includes any vulgar language or rude behavior toward the instructor or other students in the class. Also, students should not talk while the instructor is teaching. Much of this class calls for student discussion. Please be accepting of views that may differ from your own. A variety of viewpoints and lively discussion often leads to deeper understanding of literature.
- Only clear plastic water bottles will be allowed in the classroom.
- Eating in the classroom is not allowed.
- If a problem occurs, students may receive a warning or may be asked to leave the classroom and will receive an absence. Students can be dropped from the course for inappropriate classroom behavior.

If any of the above problems occur, a student may receive a warning or may be asked to leave the classroom and will receive an absence. The student will also be reported to the Dean of Students, Mr. Robert Jones. Students can be dropped from the course for inappropriate classroom behavior.

Students in this course are held accountable to all policies and procedures outlined in the Texarkana College Student Catalog/Handbook.

**FINANCIAL AID:**

**Attention!** Dropping this class may affect your funding in a negative way! You could owe money to the college and/or federal government. Please check with the Financial Aid office before making a decision.

**DROP DATE:**

The official drop date for the course is **Friday, November 15**, which is the last date for the student to drop this course with a W. The professor can drop the student at any time during the semester.

**VIEWING GRADES:**

Grades are available for viewing throughout the semester under the student's MyTC portal.



**TC EMAIL:**

**Students should check their TC Email account on a regular basis (twice weekly) to check for general information sent from campus or instructors.** Also, when emailing the instructor, the students should use the TC Email account.

**STUDENT SUPPORT, COMPUTER ACCESS, TUTORING:**

- **Library Hours**

M-Th 7:30 a.m. – 9 p.m.      F 7:30 a.m. – 4 p.m.      Sunday 2-9 p.m.

- **Student Support Services (Tutoring) in the library, second floor**

M-Th 8 a.m.-7 p.m.      F 8 a.m. -4 p.m.      Sunday 2-9 p.m.

- **Testing Center (Library first floor)**

M-Th 8:30 a.m. – 6 p.m.      F 8:30 a.m. – 3:30 p.m.      Sunday 2-6 p.m.

- **Help Desk – TC Login Problems**

M-Th 8 a.m. – 5 p.m.      F 8 a.m.-4 p.m.      **Phone: 903-823-3030**

**STUDENT ACCOMMODATION:**

If a student has an accommodation letter from the Recruitment, Advisement, and Retention Department indicating that he or she has a disability that requires academic accommodations, the student should present the letter to the instructor so accommodations can be made. *It is best to request these changes at the beginning if not before the start of class* so there is ample time to make the accommodations.

**ASSIGNMENT DETAILS:**

- All **typed** documents will be **MLA formatted**.

**LITERATURE FORUM: (This may be online, in person as groups, or in person as a whole class)**

A discussion topic will be posted for each piece of literature. Students must write an in-depth response to the question (s) in the forum for all students to view. Also, each student must respond to one other student's post.

Forum topics must be discussed during the weeks when the literature is assigned to receive full credit. Posts made after the deadline will not receive any points.

**READING ASSIGNMENTS AND STUDY GUIDES:**

Most of the literature in the course is assigned in two-day increments because of the length of the literature. Students must keep up with the reading to be successful in the course. Students should take notes as they read and respond to the study guide questions. The questions are not a grade in the course but are meant to aid in student comprehension of the literature.

### **POWER POINTS, VIDEOS, AND ADDITIONAL RESOURCES:**

Within the course setting, PowerPoints, videos, and other resources may be provided to enhance student understanding of the literature or background related to the literature. Students are expected to view and review **ALL** material. Material from these sources may appear on exams in the class.

### **QUIZZES:**

**A quiz will be given on each piece of literature.**

#### **• Plagiarism:**

One of the goals of this course is to teach students how to document sources appropriately. **Any violation of plagiarism can result in an automatic failure of the course. In most cases a student will receive a zero on the paper and will not be allowed to revise the paper. REMEMBER THAT PLAGIARISM IS ANY WORK THAT WAS NOT OF YOUR OWN CREATION.**

### **ACCESSING TEXARKANA COLLEGE DATABASES:**

1. Go to the Texarkana College Website.
2. Click on the Library link at the bottom of the page.
3. Click on Electronic Databases A-Z Listing on the left side of the page.
4. Click on one of the following Databases: **Literary Reference Center, Blooms Literary Reference Online, or Literature Resource Center.**
5. Type in your Username and Password.
6. Once in the database, be sure to search for a **full-text article** and be sure to gather documentation information for the article. Search for **Literary Criticisms** written about a specific piece of literature.

### **STUDENT AND INSTRUCTOR COMMUNICATION:**

Email is the best means of communication with the instructor. Students use the Texarkana College email address for the course. Also, students must place their first and last name along with course title in the subject area of the email.

Office hours listed above are the best times to call the instructor or email to receive a speedy response. Students are welcome to set up a meeting with the instructor on campus as needed. Call or email for an appointment.

Students in this course are held accountable to all policies and procedures outlined in the Texarkana College Student Handbook.

**Please add the number for Campus Police to your cell phone. The number is 903-823-3330. All emergency calls should go to TC Campus Security.**

### **CONCERNS:**

Please know that you are welcome and encouraged to come to my office or call me with any concerns or problems you have with this class. I am here to help you succeed!

Everything we do in this class is designed to help you have a successful college career. If something is going on in your life that interferes with your success in this class, I cannot help you if you do not communicate with me.

I am looking forward to working with each one of you this semester!!

**NOTE:** *The above guidelines are subject to amendment by the instructor at any point during the semester. Students will be notified if any changes occur.*

### **Disability Statement:**

*TC does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs, activities, admission or employment. The following person has been designated to handle inquiries regarding the nondiscrimination policies: Director of Human Resources/Title IX Coordinator, 2500 N. Robison Rd., Texarkana, TX, 75599, (903) 823-3355, [human.resources@texarkanacollege.edu](mailto:human.resources@texarkanacollege.edu)*

### **Disability Act Statement:**

Texarkana College complies with all provisions of the Americans with Disabilities Act and makes reasonable accommodations upon request. Please contact **Tonja Blasé at 903.823.3349** or go by the office of Disability Services located in the Academic Commons (library) for personal assistance.

If a student qualifies for accommodations from the TC Director of Disability Services indicating that he or she has a disability that requires academic accommodations, the director will send an email to the instructor so accommodations can be made. *It is best to request these changes at the beginning if not before the start of class* so there is ample time to make the accommodations.

**Needs Statement:** Any student who has difficulty affording groceries or accessing enough food to eat every day, or who lacks a safe and stable place to live and believes this may affect their performance in this course or ability to remain in school, is urged to contact **Tonja Blasé, Director of Student Retention, at 903.823.3349**, for support. Furthermore, please notify the professor if you are comfortable doing so. This will enable them to provide any resources that they may possess.

### **Alternate Operations during Campus Closure:**

In the event of an emergency or announced campus closure due to a natural disaster or pandemic, Texarkana College may need to move to altered operations and course delivery methods. During this time, Texarkana College may opt to continue delivery of instruction through methods that include but are not limited to: online learning management system (Jenzabar or Moodle), online conferencing through TEAMS, email messaging, and/or an alternate schedule. It is the responsibility of the student to monitor Texarkana College's website, ([www.texarkanacollege.edu](http://www.texarkanacollege.edu)) for instructions about continuing courses remotely, instructor email notifications on the method of delivery and course-specific

communication, and Texarkana College email notifications for important general information.

### **Dual Credit ENGL 2332 (World Literature I) Information Sheet**

After reading and reviewing the English 2332 course syllabus, please complete and return the Dual Credit Information sheet to Mrs. Allen.

Please PRINT and SIGN your name(s) below if you have read and understand the class syllabus. Note that students are responsible for their grades at the college level and are responsible for getting a Drop sheet and notifying Texarkana College if the student chooses not to complete the course. Students are responsible for knowing the Withdrawal and Drop dates and what that entails.

Student's Name: \_\_\_\_\_

Student's Birthday: \_\_\_\_\_

Parent/Guardian's Name: \_\_\_\_\_

Parent/Guardian's E-mail Address: \_\_\_\_\_

Parent/Guardian Phone Number: \_\_\_\_\_

Questions or Comments:

Things you would like Mrs. Allen to know about you/your student: