

Texarkana College
2500 N. Robison Road
Texarkana, TX 75599

Official Board of Trustees Meeting Minutes
The Truman Arnold Student Center, Texarkana, Texas
Tuesday, October 22, 2013

Board Members Present

Mr. Mike Sandefur, Board President
Mr. David Potter, Vice President
Terry Taylor, Secretary
Mr. Tom Coleman
Mrs. Jane Daines
Mr. Kyle Davis
Mrs. Kaye Ellison
Mrs. Anne Farris
Dr. C. Jack Smith

Board Members Absent

None

School Officials Present

James Henry Russell, President
Kim Jones, Chief Financial Officer
Donna McDaniel, Vice President of Instruction
Vernon Wilder, Dean of Academics
Katie Andrus, Executive Director and Development Officer of the Foundation
Robert Jones, Dean of Students
Jamie Ashby, Director of Institutional Research and Effectiveness
Suzy Irwin, Director of Advancement and Public Relations
Phyllis Deese, Director of Human Resources
Ronda Dozier, Dean/Director of Workforce
Rick Boyette, Director of Facilities
Dr. Catherine Howard, Math and Science Division Chair
Dr. Pat Morgan, Health Occupations
Dr. Phyllis Gardner, Professor of Sociology and Addiction Studies

Rusty Hatchett, Technology
Sabrina McCormick, KTXK Radio Station
Cynthia Montgomery, Director of Nursing
Charles Green, TC Department of Public Safety
Mary Ellen Young, Humanities and the Performing Arts Division Chair
Mindy Preston, Admin. Asst. to the President

Meeting Called to Order

Board President Mike Sandefur called the meeting to order at 11:32 a.m. and announced that a quorum of the Board members was present, the meeting had been duly called and the notice of the meeting had been posted in accordance with Texas Open Meetings Act, Texas Government Code Chapter 551.

Recognition of Dr. Phyllis Gardner, President of the International Certification Reciprocity Consortium

Dr. Gardner, Professor of Sociology and Addiction Studies was recognized as President of the International Certification Reciprocity Consortium (IC&RC). She was chosen by her peers to serve a second term as President of the IC&RC.

Closed Session

At 11:38 p.m. the Board of Trustees adjourned into a closed session pursuant to the following sections of the Texas Open Meetings Act:

- **Section 551.072 - Discussing or deliberating purchase, exchange, lease or value of real property.**
- **Section 551.073 - Discussing or deliberating negotiated contract for prospective gift or donation to the college.**
- **Section 551.074 - Discussing or deliberating appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee or to hear a complaint or charge against an officer or employee.**

At 12:39 p.m. the Board of Trustees reconvened into open session.

Open Forum

Board President Sandefur opened the floor for an open forum. There were no requests to speak.

Consideration/Approval of Consent Agenda and Personnel Items

It was MOVED by Dr. C. Jack Smith, and SECONDED by Mr. Tom Coleman to approve the consent agenda.

- 1) Minutes of the September 24, 2013 regular Board of Trustee meeting
- 2) Personnel Contracts/Resignations/Retirements

Human Resource Recommendations Contract, Resignations, and Retirements

Contract Recommendations

Name	Start Date	Department	Contract Length (Months)
None			

Contract Resignations, Retirements, Terminations

Name	Effective Date	Department	Contract Length (Months)
None			

MOTION CARRIED UNANIMOUSLY. Ayes 9 – Nays 0.

Discussion of Setting Board Meeting Dates and Venues for November and December 2013

Since the regular monthly board meetings for November and December 2013, fall during the Thanksgiving and Christmas holidays, discussions were held to change the meeting dates. It was decided to combine the November 26th meeting and the December 24th meeting to the tentative date of December 3, 2013.

Discussion for Making Changes to Current Bulldog Scholarships

Changes were presented on the way the current Bulldog Scholarships are awarded. The proposed changes are to award students on a merit basis. The scholarship will not exceed \$1,000 per fall and spring semesters, totaling \$4,000. A student must also be in the top 25% of their graduating class. Reserving awards for dual credit students was also discussed.

Consideration/Approval of 2013 Tax Roll

The Bowie County Appraisal District prepares the Tax Roll for approval by the Board of Trustees each year. The revenue that is collected from the taxes represented on the roll is included in the year's budget. It was MOVED by Dr. Smith and SECONDED by Mr. Coleman to approve the 2013 tax roll. MOTION CARRIED UNANIMOUSLY.
Ayes 9 – Nays 0.

Consideration/Approval of New Core Curriculum

New Core Curriculum Objectives approved by the Texas Higher Education Coordinating board in 2011 require substantial changes in the content of core curriculum courses. Some of the changes deal with the naming of the Core Component Areas as well as the number of semester credit hours that are required. A major change in the process is the change from the Intellectual Core Competencies of reading, writing, speaking, listening, critical thinking, and computer literacy to the six core curriculum objectives of critical thinking skills, communication skills, empirical and quantitative skills, teamwork, social responsibility, and personal responsibility. It was MOVED by Mrs. Jane Daines and SECONDED by Mrs. Kaye Ellison to approve the new core curriculum. MOTION CARRIED UNANIMOUSLY. Ayes 9 – Nays 0.

Consideration/Approval of Interlocal Agreement between Northeast Texas Community College, Kilgore College and Texarkana College

President Russell explained the benefits of Community Colleges working together in their Enterprise Resource Planning systems. Northeast Texas Community College, Kilgore College, and Texarkana College have been working together for the last two years in an effort to standardize the ERP systems and processes. The agreement will formalize the intentions of these institutions to formalize processes whenever possible. It was MOVED

by Mrs. Anne Farris and SECONDED by Mrs. Daines to approve the Interlocal Agreement between Northeast Texas Community College, Kilgore College and Texarkana College. MOTION CARRIED UNANIMOUSLY. Ayes 9 – Nays 0.

College Board President Report

None reported

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None reported

Chief Financial Officer Report

Kim Jones presented the Board with cash balances and an investment report as of September 30, 2013. A monthly position control analysis and a September employee count were also reported. A final audit report should be ready for approval next month.

Vice President of Instruction Report

Donna McDaniel commented that TC had a great turnout at Race for the Cure. The Hispanic Outreach is in full swing and reaching out to the needs of the Hispanic community. Faculty and staff will be attending professional development in the upcoming months.

Dean of Students Report

Mr. Jones coordinated the Fall Fest where approximately 700 to 1,000 students, faculty and staff attended. A student organization handbook is in the process of being written and should be ready for approval within the next couple of months.

Adjournment

It was MOVED by Mr. Mike Sandefur to adjourn the meeting. There being no other business to come before the Board of Trustees, the meeting adjourned at 1:43 p.m.

Respectfully submitted by:

Terry Taylor
Secretary

Date