

TEXARKANA COLLEGE

Syllabus:

Course Number: US History 1302

Semester & Year: Spring 2018

Instructor Information

Name: Gail Dorgan

Office: Linden-Kildare High School Library

Telephone: 903.756.5314 ext. 4125

E-mail: gail.dorgan@texarkanacollege.edu or gdorgan@lkcisd.net

Office Hours: 1:05 – 2:40

Office Hours				
Monday	Tuesday	Wednesday	Thursday	Friday
1:05 – 2:40	1:05 – 2:40	1:05 – 2:40	1:05 – 2:40	Varies

Textbook Information:

The American Journey: A History of the United States Volume 2

Student Learning Outcomes for the Course:

The student will:

1. Master a broad body of knowledge in the history of the United States from 1865 to present.
2. Demonstrate an understanding of historical chronology.
3. Interpret and apply data from original documents, including cartoon, graphs, letters, etc.
4. Effectively use analytical skills of evaluation, cause and effect compare and contrast.

Student Requirements for Completion of the Course and Due Dates

Student Assessment:

1. Unit tests – 5 unit tests – 50% of grade
2. Research paper and Journals – 25% of grade
3. Final Exam – 25% of grade
4. **LK students only: per LKCISD Board Policy - 50% daily work, 50% unit tests with two lowest daily grades dropped. Research paper grades will NOT be dropped for any reason.**

Grading scale:

A – 90 to 100

B – 80 to 89

C – 70 to 79

D – 60 to 69

F 59 – below

Class Schedule

Week	Month	Dates	Topic
Week 1	January	16	Introduction, Pretest, AND Research Requirements and Assignments
Week 2		23	Ch. 16 & 17
Week 3		30	Ch. 18 & 19
Week 4	February	06	Test Ch. 16 - 19
Week 5		13	Ch. 20 & 21
Week 6		20	NO CLASS – RESEARCH DAY
Week 7		28	Ch. 22 & 23
Week 8	March	06	Test Ch. 20 - 23
Week 9		13	Spring Break
Week 10		20	Ch. 24 & 25
Week 11		27	Ch. 26 & 27
Week 12	April	03	Test Ch. 24 - 27
Week 13		10	Ch. 28 & 29
Week 14		17	Ch. 30 & 31
Week 14		24	Ch. 28 - 31 test Research guidelines; assign topics; EBSCO research
Week 15	May	1	Research; Q & A over research paper
Week 16		8	Research due; Final

Friday, April 13, 2018, is the last day to drop.

ABSENTEE POLICY

Texarkana College's absentee policy allows instructors to withdraw a student from a course due to excessive absences. If a student leaves and returns during class or leaves the class before the class is over, he/she **may** be considered absent. Three tardies constitute one absence. It is the student's responsibility to check the syllabus for each instructor's tardy policy.

In some workforce/vocational areas, such as nursing and cosmetology, certification requirements necessitate an absentee policy that is more stringent than the institutional policy. In these instances, the matter of certification takes precedence over local policies, since certification policies are established by the State of Texas.

Faculty members **are not** obligated to provide opportunities for students to make-up missed assignments and tests as a result of a student's absence from class. The institution is not required to take attendance with the exception of workforce/vocational areas, where certification requirements require taking attendance. However, experience demonstrates that regular attendance enhances academic success. As such, students are expected to attend each meeting of their registered courses.

A student should not stop attending a class without formally withdrawing from the course by the institutions published Last Day for Students to Drop. If a student stops attending class after the published Last Day for Students to Drop, the student **may** receive a grade of "F" in the class. The instructor will submit the last date of attendance for students receiving a grade of "F" or "W".

Withdrawal from a course(s) **may** affect a student's current or future financial aid eligibility. Students should consult the Financial Aid Office to learn both short and long term consequences of a withdrawal.

Students should make arrangements with the instructor in advance if they need to leave class before dismissal.

EXCUSED ABSENCES

A student's absence due to school trips and/or school business will not be counted against a student's allowable number of absences. Military duty and absences for Holy Days (FBD LEGAL) are covered in a separate section of the catalog and the student handbook. These are the only excused absences that are considered by Texarkana College.

Responsibility for work missed for any absence is placed on the student. Instructors are required to allow students to make up work missed if the absence is due to military duty* or religious holy days when students follow the correct notification procedures.

Instructors are not required to allow students to make up work for absences due to other reasons. Make-up policies are listed in each individual instructor's syllabus.

**Students interested in Health Occupations should check with the division chair prior to entering the program.*

ONLINE/HYBRID COURSE ABSENCES

Absence in an **online course** is defined as the lack of an active post or submission within the course including discussion board posts, written assignments, and tests. This standard will be used to determine all absentee issues, including but not limited to, 12th Day Census Reports, last date of attendance, and involuntary withdrawal from a course due to absences. All online students must complete an Enrollment Verification activity within the first week of class (activity depends upon the professor); otherwise the professor **may** drop the student for not having attended. Students must complete at least one activity in

their online class per week. Each week in which a student does not complete an activity will be counted as an absence.

If a student is taking a hybrid course, and it does not meet during the first week of class, the student must also complete an Enrollment Verification activity within the first week of class; otherwise the student **may** be dropped for not having attended.

MAXIMUM ALLOWABLE ABSENCES

After official registration, the following number of unexcused absences will be the maximum allowable before a student **may** be dropped from the class. Mandated program certification requirements detailed for certain programs regarding the maximum allowable unexcused absences takes precedence over the following information.

Academic Classes

A COURSE THAT MEETS FOR THE FULL 16 WEEK SEMESTER									
<p>Class or Lab Meets:</p> <p>Once a week (Night classes or Friday classes)</p> <p>Twice a week (MW or TR classes)</p> <p>Three times a week (MWF or TRF classes)</p> <p>Four times a week (MTWR classes)</p>	<p>An instructor may withdraw a student from a course if absences exceed:</p> <table style="margin-left: auto; margin-right: auto;"> <tr> <td style="padding-right: 20px;">2</td> <td style="text-align: right;">Once a week (Night classes or Friday classes)</td> </tr> <tr> <td style="padding-right: 20px;">4</td> <td style="text-align: right;">Twice a week (MW or TR classes)</td> </tr> <tr> <td style="padding-right: 20px;">6</td> <td style="text-align: right;">Three times a week (MWF or TRF classes)</td> </tr> <tr> <td style="padding-right: 20px;">8</td> <td style="text-align: right;">Four times a week (MTWR classes)</td> </tr> </table> <p style="text-align: center;">Three tardies count as one absence</p>	2	Once a week (Night classes or Friday classes)	4	Twice a week (MW or TR classes)	6	Three times a week (MWF or TRF classes)	8	Four times a week (MTWR classes)
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A COURSE THAT MEETS FOR 14 WEEKS OF THE SEMESTER									
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A COURSE THAT MEETS FOR 8 WEEKS OF THE SEMESTER (Fast-Track)									
<p>Class or Lab Meets:</p> <p>Four times a week (MTWR classes)</p>	<p>An instructor may withdraw a student from a course if absences exceed:</p> <table style="margin-left: auto; margin-right: auto;"> <tr> <td style="padding-right: 20px;">4</td> <td style="text-align: right;">Four times a week (MTWR classes)</td> </tr> </table> <p style="text-align: center;">Three tardies count as one absence.</p>	4	Four times a week (MTWR classes)						
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A COURSE THAT MEETS FOR 5 WEEKS OF THE SEMESTER (Summer Sessions)									

Class or Lab Meets:	An instructor may withdraw a student from a course if absences exceed:
3 times a week (MTW) (evening classes)	2
4 times a week (MTWR) (day classes)	2
	Three tardies count as one absence.

Workforce Classes (This does not include Health Occupations. See Health Occupations Handbook regarding absences for that program.)

Day Classes	Evening Classes
Class meets:	Class Meets:
5 days a week (MTWRF)	4 evenings a week (MTWR)
The instructor may withdraw a student from a course if absences exceed five (5) up until the published Last Day for Students to Drop. Absences that exceed this number after the drop day may result in the student receiving an “F” in the program for that semester.	The instructor may withdraw a student from a course if absences exceed five (5) up until the published Last Day for Students to Drop. Absences that exceed this number after the drop day may result in the student receiving an “F” in the program for that semester.
Three tardies count as one absence.	Three tardies count as one absence.
You are considered tardy from the designated class start time through the first 15 minutes of class. After that you will be counted absent.	You are considered tardy from the designated class start time through the first 15 minutes of class. After that you will be counted absent.

Make-up Policy

All make-up work must be turned in before the start of the next schedule class meeting date. Contact the instructor to set a time to take a missing test. Tests must be taken prior to the beginning of the next scheduled test.

Academic Integrity Statement

Scholastic dishonesty, involving but not limited to cheating on a test, plagiarism, collusion, or falsification of records will make the student liable for disciplinary action after being investigated by the Dean of Students.

Proven violations of this nature will result in the student being dropped from the class with an “F”.

This policy applies campus wide, including TC Testing Center, as well as off-campus classroom or lab sites, including dual credit campuses. This information can be found in the Student Handbook at <https://texarkanacollege.edu>.

There will be a zero tolerance policy for any behavior that is disruptive of classroom learning. This includes ANY use of vulgar language or rude behavior toward instructor or any other student in the class.

Disability Act Statement:

Texarkana College complies with all provisions of the Americans with Disabilities Act and makes reasonable accommodations upon request. Please contact Larry Andrews at 903.823.3283, or go by the Recruitment, Advisement, and Retention Department located in the Administration building for personal assistance.

If you have an accommodation letter from their office indicating that you have a disability which requires academic accommodations, please present it to me so we can discuss the accommodations that you might need for this class. *It is best to request these changes at the beginning if not before the start of class so there is ample time to make the accommodations.*

TC does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs or activities. The following person has been designated to handle inquiries regarding the nondiscrimination policies: Human Resources Director, 2500 N. Robison Rd., Texarkana, TX, 75599, (903) 823-3017, human.resources@texarkanacollege.edu

Financial Aid:

Attention! Dropping this class may affect your funding in a negative way! You could owe money to the college and/or federal government. Please check with the Financial Aid office before making a decision.

Revised 11 January 2018.