**Syllabus:** Biology II for Science Majors - **LABORATORY**
**Course Number:** **BIOL 1107. HYBRID format**
**Semester & Year:** SPRING 2023

**Instructor Information**

 Name: Prof. Mark Storey
 Office: Biology (BLGY) Rm #29
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Office Hours: by appointment *(please email for an appointment)*

**Textbook Information**

* BIOL 1107 Lab Course TC Online (Moodle) LMS: download / print lab exercises handouts

**Technical Requirements & Solutions for this course**

*A basic level of technical competence and equipment are necessary for participating in this online class. You should already be able to perform the following tasks:*

* Attach document files to an e-mail message.
* Complete assignments using (MS Word) word processing software.
* Locate, save, and retrieve files on the computer.
* Send/receive email via your TC student email account.
* Use a web browser like Internet Explorer or Firefox and search engines like Google.

*You should have regular, reliable access to software and Internet resources with a modern computer manufactured within the last three years.* ***(access to only a mobile device is******NOT enough to succeed in this class****).*

**TC Computer Requirement Policy:**

Students are required to have a computer with Internet access for classes. The computer must be an actual computer – smart phones, Androids, etc., are not acceptable substitutes because they lack software compatibility necessary to complete all assignments and tests. Financial costs for the necessary equipment and internet access are the responsibility of the student.

Students needing to purchase a computer may do so through the Texarkana College Bookstore. Systems purchased through the bookstore meet or exceed all requirements, are competitively priced, and may be purchased using financial aid funds. If the system is purchased through another source, it is the student’s responsibility to ensure the system meets all requirements.

Computer systems requirements:

* Webcam, microphone, and speakers or headphones
* Windows 10 or a recent version of Mac OS (minimum Sierra). Windows 10 S mode is not supported
* Hardware capable of running Microsoft Teams (free download) and supports multi-media playback
* Support for Chrome or Microsoft Edge – Note: Firefox, Safari, or other browsers may not work on all TC applications
* Able to run Microsoft Office which will be provided free to TC students
* Adobe Reader or another PDF viewer
* Antivirus software such as Windows Defender or another 3rd party anti-virus solution
* The Respondus Lockdown browser is used for taking tests; therefore, the system must be capable of running this software. Most newer systems that meet other specifications should work.

Students should regularly backup content to prevent loss of coursework due to hardware failure. Backup copies of documents and other coursework may be placed on OneDrive cloud storage. OneDrive is included free of charge for all TC students.

**Student Learning Outcomes for the Course**

*At the conclusion of the* ***laboratory portion*** *of this course students should be able to:*

1. Apply scientific reasoning to investigate questions, and utilize scientific tools such as microscopes and laboratory equipment to collect and analyze data.
2. Use critical thinking and scientific problem-solving to make informed decisions in the laboratory.
3. Communicate effectively the results of investigations.
4. Demonstrate knowledge of modern evolutionary synthesis, natural selection, population genetics, micro and macroevolution, and speciation.
5. Distinguish between phylogenetic relationships and classification schemes.
6. Identify the major phyla of life with an emphasis on plants and animals, including the basis for classification, structural and physiological adaptations, evolutionary history, and ecological significance.
7. Describe basic animal physiology and homeostasis as maintained by organ systems.
8. Compare different sexual and asexual life cycles noting their adaptive advantages.
9. Illustrate the relationship between major geologic change, extinctions, and evolutionary trends.

**Lab Reports and other written assignments** in lab **are due before the posted deadline and** **will not be accepted after the deadline.**

**Student Requirements for Completion of the Course**

**Laboratory Topics/ Exams - Biology 1107**

**Unit I**

DNA Extraction

Biotechnology Revolution / Ethics

Phage Lambda DNA Gel Electrophoresis

Day Mesozoic Died Activity

Stickleback Evolution Activity

***Lab Exam I***

**Unit II**

Taxonomy Systems

Biological Diversity Survey Bacteria and Protista Part I

Protists Part II

Mosses / Liverworts

***Lab Exam II***

**Unit III**

Tracheophytes

Gymnosperms

Kingdom Animalia – Intro to Invertebrates

Coelomates

Vertebrates

***Lab Exam III***

**The course grade is available on myTC on the student tab and will be calculated from the following schedule:**

|  |  |
| --- | --- |
| **Laboratory Exams (3)**  | **60%** |
| **Lab Reports** | **40%** |
| **Total** | **100%** |

**Grading Scale**

|  |  |
| --- | --- |
| **Semester Grade**  | **Course Average** |
| **A** | 89.5-100 |
| **B** | 79.5-89.4 |
| **C** | 69.5-79.4 |
| **D** | 59.5-69.4 |
| **F** | 59.4-below |

**Make-up Policy**

**Lab Exams cannot be made up in this course. Lab assignments can not be turned in late for credit.**

**ABSENTEE POLICY** (TC Official Policy)

**Texarkana College’s absentee policy allows instructors to withdraw a student from a course due to excessive absences.**

**Faculty members are not obligated to provide opportunities for students to make-up missed assignments and tests as a result of a student’s absence from class. Do no stop attending a class without formally withdrawing from the course by the institution’s published Last Day to Drop. If a student does not attend class and does not withdraw from the class, the student will receive a grade of F in the class.**

**Withdrawal from a course(s) may affect a student’s current or future financial aid eligibility. Students should consult the Financial Aid Office to learn both short and long term consequences of a withdrawal.**

**EXCUSED ABSENCES** (TC Official Policy)

*A student’s absence due to school trips and/or school business will not be counted against a student’s allowable number of absences. Military duty and absences for Holy Days (FBD LEGAL) are covered in a separate section of the catalog and the student handbook. These are the only types of absences that are considered excused by Texarkana College.* **Responsibility for work missed for any absence is placed on the student.** *Instructors are required to allow students to make up work missed if the absence is due to military duty or religious holy days when students follow the correct notification procedures.* **Instructors are not required to allow students to make up work for absences due to other reasons. Make-up policies are listed in each individual instructor’s syllabus.**

**MAXIMUM ALLOWABLE ABSENCES**After official registration, the following number of unexcused absences will be the maximum allowable before a student **may be dropped** from the class: **The maximum number of absences in this laboratory class is four (4) per semester.**

**You can view your attendance record on the myTC portal under the student tab.**

**WARNING: If the hybrid class session is announced to be conducted at home and the student fails to turn in a completed assignment for that session on time the student will be counted absent!**

**WARNING: If you exceed the maximum number of absences for this course (four absences) you MAY be dropped (W) from the course!**

If circumstances develop (e.g. extended illness, moving from the city, etc.) which necessitates your withdrawal from this or any other course be sure to let me know AND officially withdraw in the Director of Admissions office located in the C. M. Nelson Administration building. The date each semester is posted on the inside page of the current Texarkana College Catalog / Website under "Academic Calendar". A grade of W is recorded on your permanent transcript*if**you withdraw before the official deadline*.

**Class Conduct**

 Students are expected to conduct themselves as adults. **There will be a zero tolerance policy for any behavior that is disruptive of classroom learning.  This includes ANY use of vulgar language or rude behavior toward instructor or any other student in the class.** Any student who acts in such a manner as to disturb the class and interfere with the learning process will be expelled from the course with a grade of "F".

**Any student that has a cell phone or any electronic communications device in their possession during any quiz or examination will receive a zero (0) for the quiz or examination. NO EXEPTIONS! You will also be counted absent for that class session.**

**Academic Integrity Statement**

Scholastic dishonesty, involving but not limited to cheating on a test, plagiarism, col­lusion, or falsification of records will make the student liable for disciplinary action after being investigated by the Dean of Students. Proven violations of this nature will result in the student being dropped from the class with an “F”.

This policy applies campus wide, including TC Testing Center, as well as off-campus classroom or lab sites, including dual credit campuses. This information can be found in the Student Handbook at <https://texarkanacollege.edu>.

**Disability Act Statement:**

Texarkana College complies with all provisions of the Americans with Disabilities Act and makes reasonable accommodations upon request. Please contact Prof. Tonja Blaise at 903.823.3283. If you have an accommodation letter from their office indicating that you have a disability which requires academic accommodations, please present it to me so we can discuss the accommodations that you might need for this class. *It is best to request these changes at the beginning if not before the start of class* so there is ample time to make the accommodations.

**Financial Aid:**

**Attention!** Dropping this class may affect your funding in a negative way! You could owe money to the college and/or federal government. Please check with the Financial Aid office before making a decision.

# Course Continuity Plan

In the case that the college officially closes because of an emergency (inclement weather, viral pandemic, etc.) which causes a disruption of this course, we will use the TC Moodle LMS (“TC Online”) and TC student e-mail to continue this course. **All students need to check their campus e-mail daily** to receive course related information.

**Basic Needs Security**

Any student who has difficulty affording groceries or accessing enough food to eat every day, or who lacks a safe and stable place to live and believes this may affect their performance in this course or ability to remain in school, is urge to contact Tonja Blaise, Director of Student Retention, at 903-823-3349 for support. Furthermore, please notify the professor if you are comfortable in doing so. This will enable the professor to provide any resources to help you than they may possess.

**Alternate Operations during Campus Closure**

In the event of an emergency or announced campus closure due to a natural disaster or pandemic, Texarkana College may need to move to altered operations and course delivery methods. During this time, Texarkana College may opt to continue delivery of instruction through methods that include, but are not limited to: online learning management system (Jenzabar or Moodle), online conferencing through TEAMS, email messaging, and/or an alternate schedule.  It is the responsibility of the student to monitor Texarkana College's website ([www.texarkanacollege.edu](http://www.texarkanacollege.edu)) for instructions about continuing courses remotely, instructor email notifications on the method of delivery and course-specific communication, and Texarkana College email notifications for important general information.

**COVID-19 Online/Virtual Environment Instructional Commitment**

The ongoing Covid-19 situation will require that some course materials and instruction are provided through an online and/or virtual format. Even if all or a portion of a class was originally scheduled to meet face to face, social distancing guidelines associated with Covid-19 will limit the number of students who are able to attend face to face classes in person simultaneously. Further, circumstances associated with Covid-19 could cause the college to be forced to shift completely to an online and/or virtual delivery at any time during the semester. While TC faculty members are committed to providing students the option of face to face instruction if possible, students should be prepared to continue their classes in an online and/or virtual environment if necessary. Texarkana College is committed to maintaining engaging, high quality instruction regardless of the delivery format.

**I reserve the right to modify the syllabus at any time during the semester. The online version of this syllabus (*TC Online CMS*) is the official syllabus and supersedes all versions of this document in print.**