



TEXARKANA COLLEGE

Syllabus

Course Name: Integrated Reading and Writing

Course Number: ENGL 0042

Semester & Year: Spring 2017

Instructor Information:

Name: Associate Professor Pamela Hesser Owney

Office: Humanities 215

Telephone: 903-823-3365 (direct line)

E-mail: pamela.owney@texarkanacollege.edu

Office Hours: **Monday: 9-9:30 a.m. and 1:30-4:30 p.m.**

Tuesday: 7:30-8 a.m. and 1:30-3 p.m.

Wednesday: 9-9:30 a.m.

Thursday: 7:30-8 a.m. and 1:30-3 p.m.

Friday: 9-11 a.m.

Please call for an appointment at other times.

Note: ALL e-mail to me MUST be from the student's Texarkana College e-mail address. The subject line MUST have class name and meeting time. Other e-mail will not be opened.

Textbook Information:

0042

In Concert: Reading and Writing with MySkillsLab with eText -- Access Card Package, 2nd ed.

Materials needed:

Scantrons – form 882-E (purchase at the TC bookstore)

Pencils and pens

Highlighters

Notebook paper

Ear buds/headphones (to work in the lab)

Flash drive

Course Description:

0042

This is a combined lecture/lab, performance-based course designed to develop students' critical reading and academic writing skills. The focus of the course will be on applying critical reading skills for organizing, analyzing, and retaining material and developing written work appropriate to the audience, purpose, situation, and length of the assignment. The course integrates preparation in basic academic reading skills with basic skills in writing a variety of academic essays. This is a course with a required lab. The course fulfills TSI requirements for reading and writing.

Prerequisite:

Completion of Reading I 0031 and Basic English 0031 with a C or better or English 0041 with a C or better or a satisfactory score on the reading and writing section of the Accuplacer, THEA, Compass, or TSI.

Students are allowed to take English 1301 in combination with English 0042 to increase student performance and to accelerate student completion of the developmental education sequence for reading and writing.

Student Learning Outcomes for the Course:

1. Locate explicit textual information, draw complex inferences, and describe, analyze, and evaluate the information within and across multiple texts of varying lengths.
2. Comprehend and use vocabulary effectively in oral communication, reading, and writing.
3. Identify and analyze the audience, purpose, and message across a variety of texts.
4. Describe and apply insights gained from reading and writing a variety of texts.
5. Compose a variety of texts that demonstrate reading comprehension, clear focus, logical development of ideas, and use of appropriate language that advance the writer's purpose.
6. Determine and use effective approaches and rhetorical strategies for given reading and writing situations.
7. Generate ideas and gather information relevant to the topic and purpose, incorporating the ideas and words of other writers in student writing using established strategies.
8. Evaluate relevance and quality of ideas and information in recognizing, formulating, and developing a claim.
9. Develop and use effective reading and revision strategies to strengthen the writer's ability to compose college-level writing assignments.
10. Recognize and apply the conventions of standard English in reading and writing.

Student Requirements for Completion of the Course:

0042

A student must have a C or better in the course and have completed the assigned lab work and hours. Required assignments are listed on the assessment chart and schedule below.

MANDATORY LAB WORK IN DEVELOPMENTAL ENGLISH COURSES

ATTENTION: Failure to complete required lab assignments can result in the student being dropped from the course at any time during the semester and will result in failure of the course. The lab assignments are 20% of the student's overall average.

Lab Assignments

Each student must complete assigned lab work and make a **70% average or better** on the lab work to pass the course. Students will be required to complete weekly assignments in the lab. Lab work is completed via computer on the textbook company website. Information about how to access the lab, as well as a weekly lab work schedule, will be provided by the professor.

As part of the combo class, English 0042 is designed to reinforce the writing curriculum in English 1301.

1301

Students will write five to eight essays over the course of the semester that will include a research essay of 4-6 pages in length, use Modern Language Association (MLA) documentation and format, and require a minimum of five sources. Essay topics will be based on the following strategies/modes: exposition (process analysis, comparison/contrast, definition, classification, cause and effect), argumentation/persuasive, description, narration, and/or evaluation. At least two essays will be written in class under supervision. Instructors will use the Texarkana College grading rubrics. Students will take the English 1301 Departmental Pre-test and Post-test.

Students must successfully complete English 0042 to receive credit for English 1301.

Student Assessment:

Assignments and Assessments	Percentage of overall grade
Tests Chapters 1, 2, 5, 6	35%

Sentence Parts (in lab) Avoiding Sentence Errors (in lab) Chapters 3-4 Writing Effective Sentences (in lab) Using Punctuation Correctly (in lab) Chapters 12-13 Managing Mechanics and Spelling (in lab) Final	
Writing – Final Drafts Descriptive Essay Comparison/Contrast Essay Article Summary Response Persuasive Essay Research Paper	30%
Class Activities/Journals Essay Rough Drafts, Research Paper Parts, Journals (10), Daily Work	15%
MySkillsLab Assignments, Readings	20%

Grading Scale:

Grade	
A	90-100
B	80-89
C	70-79
D	60-69
F	59-below

Class Schedule 0042 (Subject to change):

Week/Dates	0042 Classroom
Week 1 Jan. 17-20	Class Information Smart Starter – College Success
Week 2 Jan. 23-27	Chapter 1 – “An Overview of the Reading Process” Smart Starter – Time Management
Week 3 Jan. 30-Feb. 2	Chapter 2 – “An Overview of the Writing Process” Smart Starter – Attaining Your Goals
Week 4 Feb. 6-10	Review and Test: Ch. 1-2 Smart Starter – Personal Choice

Week 5 Feb. 13-17	Chapter 3 – “Topics, Main Ideas, and Topic Sentences” Smart Starter – Personal Values
Week 6 Feb. 20-24	Chapter 4 – “Details, Transitions, Implied Main Ideas” Smart Starter –Critical Thinking and Responsibility
Week 7 Feb. 27- March 3	Ch. 5: “Organization: “Basic Patterns” Journals 1-5 due March 3. Smart Starter – Self-Sabotage
Week 8 March 6-10 <i>Midterm</i>	Ch. 6: “Organization: Additional Patterns”
March 13--17	SPRING BREAK
Week 9 March 20-24	Review and Test: Ch. 5-6
Week 10 March 27-31	Chapter 11: “Writing Essays Using Sources”
Week 11 April 3-7	Work on Research Paper
Week 12 April 10-14 <i>Drop date</i> <i>April 14</i>	Ch. 12: “Making Inferences and Analyzing the Author’s Message” Work on Research Paper
Week 13 April 17-21	Ch. 13: “Evaluating the Author’s Techniques” Journals 6-10 due April 21. Work on Research Paper
Week 14 April 24-28	Work on Research Paper
Week 15 May 1-5	Final Review
Week 16 May 8-10	FINAL EXAM - COMPREHENSIVE

Reading and Journal Writing

For each essay assignment, you must read the essay and answer questions as assigned. For each journal topic, you must write one notebook page (front only). Journals 1-5 due March 3. Journals 6-10 due April 21.

Read “Secrets of Surviving College and Improving Your Grades” p5 (Questions 1-4 p9)

Journal 1 Topic: Identify one area discussed in the article that you can relate to as a student. Discuss how you plan to ensure success in your classes this semester.

Read “Students Vulnerable to Computer Gaming Addiction” p231 (Questions 1-5 p235)

Journal 2 Topic: Have you ever had to deal with an addiction of your own or that of someone close to you? Did the author’s description of his son’s experience, including the sense of shame and self-deception, seem accurate?

Read “Technology and Crime” p424 (Questions 1-5 p434)

Journal 3 Topic: How can you protect your identify from cyber-fraud and hacking? Have you ever experienced an incident of this type, and if so, how was it resolved?

Read “Why Human Trafficking is Called Modern Day Slavery” p436 (Questions 1-5 p441)

Journal 4 Topic: What did you know about human trafficking before reading the article? What did you learn? How can the media help make people more aware of this problem?

Read “An Inside Look at Today’s News Media”p456 (Questions 1-5 p460)

Journal 5 Topic: How has the news media changed in the last ten years? Why do you believe this change has occurred, and do you believe the delivery is effective?

Read “The Media Need to Stop Inspiring Copycat Murders. Here’s How” p462 (Questions 1-4 p465)

Journal 6 Topic: The author discusses two types of stories – those reporting on teen suicides, and those reporting on murderous rampages – that the media should not report on. What other stories do you think the media should voluntarily refrain from reporting on, if any?

Read “Photojournalism in the Age of New Media” p467 (Questions 1-5 p472)

Journal 7 Topic: If you could document one event, one social problem, or one movement with photos, which would you choose? Explain your choice and type of photos you would take.

Read “Drug Abuse Among Athletes” p476 (Questions 1-5 p479) (Questions 1-5 p483)

Journal 8 Topic: Suppose you are an athlete and could legally use a performance-enhancing drug of your choice. Would you choose to do so? Explain.

Read “Should College Football Student Athletes Get Paid?” p485 (Questions 1-4 p488)

Journal 9 Topic: Respond to the following statement: “Sports should be banned in college. The college experience should be about learning, not about playing game.”

Read “College Athletes Already Have Advantages and Shouldn’t Be Paid” p490 (Questions 1-5 p492)

Journal 10 Topic: Why do you think athletes are so prized and valued in American society and on college campuses?

The MyLab Schedule and instructions will be provided by the instructor in another document.

Attendance Policy:

Texarkana College’s absentee policy allows instructors to withdraw a student from a course due to excessive absences. If a student leaves and returns during class or leaves the class before the class is over, he/she **may** be

considered absent. Three tardies constitute one absence. **For this class, students who come into class 15 or more minutes late will be marked absent. This includes Lab Work Days.**

In some workforce/vocational areas, such as nursing and cosmetology, certification requirements necessitate an absentee policy that is more stringent than the institutional policy. In these instances, the matter of certification takes precedence over local policies, since certification policies are established by the State of Texas.

Faculty members **are not** obligated to provide opportunities for students to make-up missed assignments and tests as a result of a student’s absence from class. The institution is not required to take attendance with the exception of workforce/vocational areas, where certification requirements require taking attendance. However, experience demonstrates that regular attendance enhances academic success. As such, students are expected to attend each meeting of their registered courses.

A student should not stop attending a class without formally withdrawing from the course by the institutions published Last Day for Students to Drop. If a student stops attending class after the published Last Day for Students to Drop, the student **may** receive a grade of “F” in the class. The instructor will submit the last date of attendance for students receiving a grade of “F” or “W”.

Withdrawal from a course(s) **may** affect a student’s current or future financial aid eligibility. Students should consult the Financial Aid Office to learn both short and long term consequences of a withdrawal.

EXCUSED ABSENCES

A student’s absence due to school trips and/or school business will not be counted against a student’s allowable number of absences. Military duty and absences for Holy Days (FBD LEGAL) are covered in a separate section of the catalog and the student handbook. These are the only excused absences that are considered by Texarkana College.

Responsibility for work missed for any absence is placed on the student. Instructors are required to allow students to make up work missed if the absence is due to military duty* or religious holy days when students follow the correct notification procedures. Instructors are not required to allow students to make up work for absences due to other reasons. Make-up policies are listed in each individual instructor’s syllabus.

**Students interested in Health Occupations should check with the division chair prior to entering the program.*

MAXIMUM ALLOWABLE ABSENCES

After official registration, the following number of unexcused absences will be the maximum allowable before a student **may** be dropped from the class. Mandated program certification requirements detailed for certain programs regarding the maximum allowable unexcused absences takes precedence over the following information.

Academic Classes

A COURSE THAT MEETS FOR THE FULL 16 WEEK SEMESTER	
Class or Lab Meets:	An instructor may withdraw a student from a course if absences exceed:
Once a week (Night classes or Friday classes)	2 4
Twice a week (MW or TR classes)	6
Three times a week (MWF or TRF classes)	8
Four times a week (MTWR classes)	Three tardies count as one absence

Make-up Policy:

If the student is absent, it is the student's responsibility to make arrangements to complete the assignments within one week of the absence; however, if a student misses on a presentation day, the student will not be allowed to do the presentation unless arrangements are made with the instructor. If the student is allowed to give the presentation late, ten points will be deducted. **If a student misses on test day, the test will be placed in the Testing Center, and the students will have one week to complete the test. If a student misses on a day that an essay is due, the student is still responsible for turning the essay in on time. Twenty points will be deducted for every day the essay is late.** If a student is excused for a Texarkana College extra-curricular activity, religious holiday, or military service, the student must receive prior approval from the Dean of Students and the instructor. Assignments must be completed prior to the excused absence.

Academic Dishonesty Policy/Academic Integrity Statement:

Scholastic dishonesty, involving but not limited to cheating on a test, plagiarism, collusion, or falsification of records will make the student liable for disciplinary action after being investigated by the Dean of Students. Proven violations of this nature will result in the student being dropped from the class with an "F". This policy applies campus wide, including TC Testing Center, as well as off-campus classroom or lab sites, including dual credit campuses. This information can be found in the Student Handbook at <https://texarkanacollege.edu>.

Disability Act Statement:

Texarkana College complies with all provisions of the Americans with Disabilities Act and makes reasonable accommodations upon request. Please contact Larry Andrews at 903.823.3283, or go by his office located in the Palmer Memorial Library on the first floor for personal assistance.

If a student has an accommodation letter from the Recruitment, Advisement, and Retention Department indicating that he or she has a disability that requires academic accommodations, the student should present the letter to the instructor so accommodations can be made. *It is best to request these changes at the beginning if not before the start of class* so there is ample time to make the accommodations.

Financial Aid:

Attention! Dropping this class may affect your funding in a negative way! You could owe money to the college and/or federal government. Please check with the Financial Aid office before making a decision.

Drop Date:

The official drop date for the course is **Friday, April 14**, which is the last date for the student to drop this course with a W.

Communication and Viewing Grades:**Instructor –Student Communication**

Students are responsible for monitoring grades during the semester in myTC. Students are encouraged to discuss grades and issue in the course with the instructor. Students who fail to complete assignments and/or lab, have attendance problems, and have inappropriate classroom behavior will conference with the instructor and may be asked to conference with Lisa Jones, Developmental Education Coordinator to discuss options for student success in the course. Texarkana College utilizes an Early Alert System for attendance, and a student may receive an email indicating that he or she has missed a class. Also, a student may receive an email or telephone call from Larry Andrews, Direction of Retention, or Lisa Jones to discuss absences or other issues a student is having in a course. These systems are in place to help students succeed at TC.

TC Email:

Students should check their TC Email account on a regular basis (weekly) to check for general information sent from campus or instructors. Also, when emailing the instructor, the students should use the TC Email account.

Student Support, Computer Access, Tutoring:

Library Hours

M-Th 7:30 a.m. – 9 p.m. F 7:30 a.m. – 4 p.m. Sunday 2-9 p.m.

Student Support Services (Tutoring) in library second floor

M-Th 8 a.m.-7 p.m. F 8 a.m. -4 p.m. Sunday 2-9 p.m.

Testing Center (Library first floor)

M-Th 8:30 a.m. – 6 p.m. F 8:30 a.m. – 3:30 p.m. Sunday 2-6 p.m.

(Check online schedule for possible changes.)

Help Desk – TC Login-in Problems

903 823 3030 8 a.m. – 5 p.m.

Assignment Details

The following information should be placed in the right corner of each homework or classwork assignment to be turned in:

Name (first and last)
Associate Professor P. Owney
Spring 2017
Date

ESSAYS

***ALL ESSAYS MUST BE TURNED IN WITHIN ONE WEEK OF THE DUE DATE
OR A STUDENT WILL BE DROPPED FROM THE COURSE!***

- **In-Class Essays:**

Up to two in-class essays will be assigned during the semester. First, the chapter covering the format and requirements of the essay will be covered in class. Then, the student will be asked to complete prewriting/planning in order to write the essay in class on the assigned day. Each essay has specific content and organization requirements; however, grammar and mechanics requirements are the same for all writing. If a student misses a class period when the essay is to be written, the student must set up an appointment with the professor to discuss a time to write the essay. **Any assigned in-class essay must be completed within a week of the original due date.**

- **Out-of-Class Essays:**

Guidelines for Submission:

- Typed and double-spaced using 12-point Times or Times New Roman font printed on the front only. (Be sure to save a copy of all work.)
- Turn in final draft with a header and title on the first page, an edited rough draft, and plan sheets/outlines as discussed in class
- Each page should have a header in the upper-right hand corner with the student's last name and the page number.
- The first page should include a title centered above the first line of the essay and a header in the upper left-hand corner with the following information:
Student's Name
Associate Prof. P. Owney

English 1301

Date

- Attach the edited rough draft and planning outlines/plan sheets as directed in class.

- **Tutoring:**

For each essay, students in ENGL 0042 are REQUIRED to take their rough draft to an English tutor for feedback. **The rough draft must have a signed statement from the tutor.**

- **Required Essay Rough Drafts:**

Students will have a rough draft of each essay ready to revise and edit on scheduled days in English 0042. Drafts may be handwritten or typed, depending on the essay. The goal is for students to work on improving sentence structure, essay content, grammar, and mechanics. The drafts will be evaluated for specific requirements and the grade will be part of the final writing assignment grade.

- **Evaluation of Essays:**

All assignments are graded using a rubric with points assigned for specific areas. Essays are graded for content, analysis, documentation, grammar, and mechanics. Essays will be evaluated and returned to the student within **three weeks** of when the essay is turned in. Reviewing the marked essay is essential for student success in the course. Writing can only improve if a student identifies and works on weak areas in his or her writing.

- **Plagiarism:**

One of the goals of this course is to teach students how to document sources appropriately. Any violation of plagiarism can result in an automatic failure of the course. In most cases a student will receive a zero on the paper and will not be allowed to revise the paper.

RESEARCH PAPER

ATTENTION: The Research Paper must be turned in to receive credit for the course! No late research papers will be accepted! Papers without in-text citations and/or a Works Cited page with approved sources WILL NOT be accepted for grading.

The Research Paper is assigned after the midterm point. Prior to that point, students will receive instruction on MLA documentation, which is a requirement of the research paper. Weekly assignments on the paper will help assess student progress and ensure a student understands the components of the assignment. Each Research Paper Check is part of the overall Research Paper Final Grade. Also, in English 0042 students will be required to have specific parts of the paper completed so feedback can be provided and improvements can be made to the paper. The final paper will be turned in using the same method as the essays, but will be placed in a pocket folder with brads. The research paper is evaluated in three parts: content and organization, research and documentation, and grammar and mechanics. *NOTE: To conduct reliable research, students must use the TC Databases. A library orientation will be provided as part of the course.*

Directions for Accessing the Texarkana College Databases:

1. Go to the Texarkana College Website. (www.texarkanacollege.edu)
2. Click on the Library link at the top of the page.
3. Click on Library Guides in the middle of the page.
4. Scroll through the list and click on English 1301.
5. Click on Suggested Databases at the top of the page.
6. Click on a Database.
7. Type in your Username and Password (same as your myTC log-in and password)

8. Once in the database, be sure to search for a full text article and be sure to gather documentation information for the article.

TESTS

Several tests will be given over material covered in the textbook. Several chapters will be tested at one time, as indicated on the class schedule. Tests are a combination of multiple-choice and writing. Some tests will be given in the lab setting (indicated on the assignments list). Missed tests can be made up in the Testing Center. The Testing Center is located in the Business and Computer Technology Building. Students should make arrangements with the professor to make-up a test. The final exam is a comprehensive test and will be in multiple-choice format.

ALL tests must be taken to pass the course. Failure to take tests can result in being dropped from the course.

JOURNALS

Ten journal topics will be assigned during the semester. Journal topics are related to assigned readings in the textbook and/or writing prompts. Journals will be completed on notebook paper. Each journal must be one page to receive complete credit for the entry. Journals are meant to allow a student to express ideas, analyze, and critically think about the reading. Journals are graded for content, not grammar and mechanics.

CLASS ASSIGNMENTS

Students may be assigned activities from the textbook. These assignments will reinforce skills taught in the course. Also, these assignments will prepare students for testing. Some assignments will be completed during class, and some assignments will be given for homework. Students will be informed of assignments that will be taken for a grade.

Class Policies:

- Always be prepared for class! Students should be prepared to turn in work, listen, and complete assignments. By having textbook and other supplies each class period, a student increases his or her ability to be successful in the course.
- Cell phones must be turned off and out of sight in the classroom. Cell phones may NEVER be out during testing. If an emergency situation exists please see the instructor.
- The TC Campus Police telephone number is 903.798.3330.
- Students are not allowed to listen to music via headphones during class.
- Students are not allowed to use a laptop during class without permission from the instructor.
- Students are not allowed to bring children to class.
- There will be a zero tolerance policy for any behavior that is disruptive of classroom learning. This includes any vulgar language or rude behavior toward the instructor or other students in the class.
- Students should be respectful to the instructor and other students during class time. This includes not talking while the instructor is teaching and not walking around the classroom during class instruction.
- Students should not leave the classroom without permission. The instructor will dismiss the class.
- Only drinks with lids will be allowed in the classroom. Students may have a snack, not a meal, if eating it does not cause a classroom disruption.

If any of the above problems occur, a student may receive a warning or may be asked to leave the classroom and will receive an absence. The student will also be report to the Dean of Students, Mr. Robert Jones. Students can be dropped from the course for inappropriate classroom behavior.

Students in this course are held accountable to all policies and procedures outlined in the Texarkana College Student Catalog/Handbook.

NOTE: *The above guidelines are subject to amendment by the instructor at any point during the semester. Students will be notified if any changes occur.*