



Syllabus: Physical Science I

Course Number: Psyc 0034.02 MW 9:30-11

Semester & Year: Spring 2015

Instructor Information

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Office Hours: Mon, Wed – 11-12, 1-3

Tue – 10-12, 5:30-6

Thur – 10-12, 1-3, 5:30-6

Fri – 10-12

Textbook Information

No Textbook

Student Learning Outcomes for the Course

- make personal connections with peers, their instructor, and other campus support personnel.
- demonstrate organization of time and study materials.
- describe how to store and retrieve information from their memory.
- demonstrate effective reading and note-taking strategies that enhance retention and comprehension.
- distinguish effective test-taking strategies to be used before, during, and after taking a test.
- demonstrate written and oral communication that is appropriate to context and that effectively conveys meaning and logic.
- identify future college and career pathways.
- locate and use support center services.
- use technology throughout the course.

Course Topics

Course topics covered include goal setting, effective time management, note-taking strategies, how to undo bad academic habits, test-taking strategies, how to read a math textbook, and much, much more.

Presentation Methods

By the end of this semester, through class lectures, videos, discussions, in-class activities, and a variety of written and other assignments, you will increase your written and oral communication skills, critical thinking abilities, and toolbox of study strategies.

Student Requirements for Completion of the Course

You are required to complete all assignments, participate in class discussions (including those involving your Success Team and Expert Group), and submit all written work according to the stated deadline. College instructors expect students to spend time outside of class reading,

Student Assessment (For Specifics, see grade sheet)

You have the following possibilities for earning points:

1. Assignments 25%

- 2. Participation 15%
- 3. Midterm Exam 15%
- 4. Final Exam 15%
- 5. Career Project 15%
- 6. Group Presentation 15%

Grading Scale

Grade	
A	90%and Above
B	80%-89%
C	70%-79%
D	60%-69%
F	59% and Below

Assignments

They include, for example, journal entries, time management plans, exam debriefs, and goal-setting outline

Participation

- • Level of engagement/listening skills: You (almost always, sometimes, rarely, almost never, OR never or very, very rarely) engage with course lectures, discussions, and activities with eye contact, taking notes, and makes thoughtful contributions.
- • Behavior: You (almost always, sometimes, rarely, almost never, OR never or very, very rarely behave appropriately (e.g., demonstrate active listening during lectures; show respect to the differing view of group members, etc.) in the classroom.
- • Preparation: You (almost always, sometimes, rarely, almost never, OR never or very, very rarely) come to class with a pen, paper to take notes, and having read any necessary information to provide informed comments to course discussions and activities.
- • Collaboration: You (almost always, sometimes, rarely, almost never, OR never or very, very rarely) collaborate (or work in groups) in appropriate and fair ways.

Written Work

In-class assignments must be completed in blue or black ink—work completed in any other color or in pencil will not be graded. In-class work must also follow standard English usage—including complete sentences. Of course, you are not expected to create polished in-class work. Out-of-class written assignments must have one-inch margins on all four sides, be double spaced, and be done in the Times New Roman font, size 12. Please note that correct spelling and grammar and a clear, easy-to-read writing style all count toward your grade. Use professional, formal, college English (i.e., no text-message language, contractions, clichés, or slang, for example).

Absentee Policy

Texarkana College’s absentee policy allows instructors to withdraw a student from a course due to excessive absences. If a student leaves and returns during class or leaves the

class before the class is over, he/she **may** be considered absent. Three tardies constitute one absence.

Faculty members **are not** obligated to provide opportunities for students to make-up missed assignments and tests as a result of a student's absence from class. The institution is not required to take attendance with the exception of workforce/vocational areas, where certification requirements require taking attendance. However, experience demonstrates that regular attendance enhances academic success. As such, students are expected to attend each meeting of their registered courses.

A student should not stop attending a class without formally withdrawing from the course by the institutions published Last Day for Students to Drop. If a student stops attending class after the published Last Day for Students to Drop, the student **may** receive a grade of "F" in the class. The instructor will submit the last date of attendance for students receiving a grade of "F" or "W".

Withdrawal from a course(s) **may** affect a student's current or future financial aid eligibility. Students should consult the Financial Aid Office to learn both short and long term consequences of a withdrawal.

Excused absences

A student's absence due to school trips and/or school business will not be counted against a student's allowable number of absences. Military duty and absences for Holy Days (FBD LEGAL) are covered in a separate section of the catalog and the student handbook. These are the only excused absences that are considered by Texarkana College. Responsibility for work missed for any absence is placed on the student. Instructors are required to allow students to make up work missed if the absence is due to military duty* or religious holy days when students follow the correct notification procedures. Instructors are not required to allow students to make up work for absences due to other reasons.

- An absence is defined as any time you are not in class.
- You are allowed 4 absences for a class that meets two times a week for 1½ hours per period. You will be dropped for any absence over the 4 allowed.

Make-up Policy

Only certain work can be made up and only if the student has a very good excuse for not doing the work. Tests may not be made up.

Assignments

Any late work turned in without a very good excuse will have 10% of that grade deducted for each day late (excluding weekends) up to one week late. After one week, the paper will not be deducted.

Cell Phones

All cell phones must be turned off and placed out of sight and off your body. Violations may result in your being asked to leave the class and counted absent.

Class Behavior

There will be a zero tolerance policy for any behavior that is disruptive of classroom learning. This includes ANY use of vulgar language or rude behavior toward instructor or any other student in the class.

Course Correspondence

Any course correspondence will be through TC student email. It is the student's responsibility to check his/ her TC email regularly for any communication related to the course.

*Being dropped from the course could affect your financial aid.

Academic Integrity Statement

Scholastic dishonesty, involving but not limited to cheating on a test, plagiarism, collusion, or falsification of records will make the student liable for disciplinary action after being investigated by the Dean of Students. Proven violations of this nature will result in the student being dropped from the class with an "F".

This policy applies campus wide, including TC Testing Center, as well as off-campus classroom or lab sites, including dual credit campuses. This information can be found in the Student Handbook at <https://texarkanacollege.edu>.

Disability Act Statement:

Texarkana College complies with all provisions of the Americans with Disabilities Act and makes reasonable accommodations upon request. Please contact Larry Andrews at 903.823.3283, or go by the Recruitment, Advisement, and Retention Department located in the Administration building for personal assistance.

If you have an accommodation letter from their office indicating that you have a disability which requires academic accommodations, please present it to me so we can discuss the accommodations that you might need for this class. *It is best to request these changes at the beginning if not before the start of class* so there is ample time to make the accommodations..

Financial Aid:

Attention! Dropping this class may affect your funding in a negative way! You could owe money to the college and/or federal government. Please check with the Financial Aid office before making a decision.